

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY
MANIPUR

MINUTES OF
THE 16th MEETING
OF
THE BOARD OF GOVERNORS



DAY : Tuesday
DATE : 28th May, 2019
TIME : 3.30 PM

VENUE:
Conference Hall, NIT Transit House,
15 Block-C, Panchsheel Enclave,
New Delhi – 110 017

**MINUTES OF THE 16th MEETING OF THE BOARD OF GOVERNORS HELD
ON 28th May, 2019**

The 16th meeting of the Board of Governors of National Institute of Technology Manipur was held on 28th May, 2019 at 3.30 PM at the Conference Hall, NIT Transit House, 15 Block-C, Panchsheel Enclave, New Delhi – 110 017.

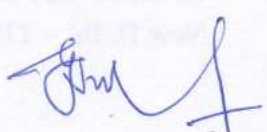

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as the Chairperson, BoG.

The following members were present:

- | | | |
|--|---|------------------------|
| ❖ Prof. (Dr.) Goutam Sutradhar
Director, NIT Manipur | : | Ex-officio Chairperson |
| ❖ Shri Dhananjay Kumar Singh
Deputy Secretary (Finance),
MHRD, Govt. of India | : | Member |
| ❖ Shri K. Rajan
Under Secretary,
Department of Higher Education,
MHRD, Govt. of India | : | Member |
| ❖ Prof. Uday Shanker Dixit
Mechanical Engineering Deptt., IIT Guwahati | : | Member |
| ❖ Dr. Yumnam Rohen Singh (Senate Nominee)
Asst. Prof., Mathematics Dept., NIT Manipur | : | Member |
| ❖ Dr. Mithun Roy (Senate Nominee)
Asst. Prof., Chemistry, Dept., NIT Manipur | : | Member |
| ❖ Prof. Kh. Manglem Singh
Registrar (i/c), NIT Manipur
(Via Video Conference) | : | Ex-officio Secretary |

Prof. Vardaraj Bapat, SJM School of Management, IIT Mumbai and Dr. Okram Ratnabala Devi, Associate Professor, Manipur University could not be present due to their prior engagement.

At the outset, Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur welcomed all the members. The Director then invited the Registrar (i/c) to initiate the proceedings on the agenda items.

 2 

ITEM NO. 16.1: Confirmation of the Minutes of the 15th Board of Governors Meeting held on 4th February, 2019 at 2.30 PM at Conference Hall, Aggarwal Corporate Tower, Rajendra Place, New Delhi – 110 008

The following comments of the representative of JS & FA, MHRD Shri Dhananjay Kumar Singh, Deputy Secretary (Finance) are incorporated which elaborated as under:

- i. Item No. 15.12: The BoG did not find need of the post (PRO).
- ii. Item No. 15.13: BoG approved recommendations of FC to refer the matter to MHRD.
- iii. Item No. 15.14: In the last of the first sentence, the following may be added "subject to the condition that the terms and conditions prescribed in the Guidelines of Ministry of Social Justice and Empowerment has been duly followed".

After threadbare discussion and deliberation with the above observations into consideration, the minutes of the 15th BoG meeting were confirmed.

ITEM NO. 16.2: Action taken on the decision of the 15th Board of Governors Meeting held on 4th February, 2019 at 2.30 PM at Conference Hall, Aggarwal Corporate Tower, Rajendra Place, New Delhi – 110 008

The actions taken on various decisions of the 15th meeting of the BOG are as follows:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks
1.	15.3	To consider and approve the minutes of the 14 th Finance Committee meeting held on 20 th December, 2018 at 4.00 PM at Conference Hall, NIT Manipur, Langol	Approved and confirmed	Noted	
2.	15.4	To consider and approve for the appointment of full-time Training & Placement Officer, HR	BoG has recommended to consult with IIT Guwahati or IEST, Shibpur for help in this matter till a senior professor joins the Institute.	Noted	
3.	15.5	To consider and	BoG approved the	Complied	Procurement process

		approve for the procurement of item/goods under TEQIP-III programme	list of items/goods for procurement recommended by 15 th FC meeting as per the TEQIP-III guidelines.		completed /initiated as per TEQIP-III guidelines.
4.	15.6	To consider and approve scholarship/stipend to all self – sponsored Ph.D students from TEQIP-III funding/programme	BoG noted the 15 th FC recommendations which stated that the TEQIP-III team to verify the terms and conditions for providing scholarship to all self-sponsored Ph.D students from TEQIP-III funding/programme as per the guidelines from NPIU.	Noted	January 2018-December 2018 batch students are getting scholarship of Rs. 8000/- as per AICTE guidelines as informed by TEQIP coordinator. For students enrolled in January 2019 it is under process.
5.	15.7	To consider and approve financial support to Ph.D scholars for one time per semester for attending conferences and workshop held in India under TEQIP-III funding/programme	BoG noted the 15 th FC recommendations which stated that the TEQIP-III team to verify specifically the matter related to financial support to Ph.D scholars for one time per semester for attending conferences and workshop held in India under TEQIP-III funding/programme as per the guidelines from NPIU.	Noted	BoG has approved the FC recommendation to follow TEQIP-III guidelines. In this regard, TEQIP coordinator will write letter to NPIU.
6.	15.8	To consider and approve students training/internship program with	BoG noted the 15 th FC recommendations which stated that	The matter was asked to SPIU	Agreed in line with Action taken. Training/Internship should be in

		the assistance of Rs.3000/- per student in each semester under TEQIP-III programme	the TEQIP-III team to verify the matter related to students training/internship program with the assistance of Rs.3000/- per student in each semester under TEQIP-III programme from NPIU	representatives when they conducted Audit at the Institute. They mentioned that it depends on the number of students and there is no such upper ceiling limit with respect to internship assistance but the internships should be pursued at the reputed institution located anywhere in India other than the hometown of the student.	Government Organisation. For internship/training in Govt. institutions, the ceiling must be removed.
7.	15.9	To consider and approve under TEQIP-III: 1. Renewal of Reaxys software, Elsevier/Science Direct E-journals & Springer E-Journals	1. BoG has noted the advice of the FC stating that the TEQIP-III team to verify whether the journals or softwares were purchased or renewed as per the consortium	1. Noted	1. BoG has approved the FC recommendation for putting up the detailed comparative statement w.r.t eSS price for the purchase of e-journals in the next meeting.

			<p>price. In response to the circulated 15th BoG minutes, the representative of JS & FA, MHRD commented to replace NIT consortium written in the Minutes by e-Shodh Sindhu (eSS) consortium price. In justification, he has written that according to e-Shodh Sindhu (eSS) scheme of MHRD, institutes are barred from paying any publisher a rate more than what has been negotiated under eSS. Certificate is also required to be given by the Finance Department of the CFTI to this effect. Hence, NIT Consortium price written in the Minutes is replaced by eSS consortium price.</p>		
		2. Contract renewal for TEQIP-III staff	2. Contract renewal for TEQIP-III staff was withdrawn as it is within the jurisdiction of Director and TEQIP-III team.	2. Noted	2. No comment
8.	15.10	To consider and accord			Total fund available

		Administrative approval and Expenditure sanction of Minor civil works head under TEQIP-III for extension of 1. Physics Laboratory under TEQIP-III 2. Computer Science and Engineering Laboratory at existing LH-7,8 & 9 of Bamboo Workshop, Langol Campus under TEQIP-III	The BoG approved as per the TEQIP-III guidelines subject to certification from Assistant Registrar, Finance (i/c) that the expenditure is not funded from any other funding agency	Complied.	under Minor Civil Works under TEQIP-III programme is Rs. 75/- lakhs. From this, an amount of Rs. 5 lakhs and Rs. 13,46,232/- have been accorded for extension of Physics Laboratory and CSE Laboratory.
9.	15.11	To consider and approve On-Duty leave for industrial training/NRB project at DMRL, Hyderabad	The BoG approved for one month only during vacation period under TEQIP-III programme.	Noted	Complied
10	15.12	To discuss the functions, Authority and Modalities of Public Relations Officer (PRO) of NIT Manipur	BoG did not define the role, function, duties, responsibilities, Authority and modalities of Public Relations Officer (PRO). The committee recommended that phone/mobile bill of upto Rs. 500/- per month	Noted	Complied

			may be reimbursed to PRO. The representative of JS & FA, MHRD commented that there is no need for the post of PRO		
11.	15.13	To consider the application of Trainee Teachers for revision of their pay as per 7 th CPC	BoG commented that 7 th CPC for Trainee teachers may be implemented as per the Trainee Teachers guidelines. BoG approved recommendations of FC to refer the matter to MHRD.	Letter sent to MHRD.	BoG approved the FC recommendation to wait for reply from MHRD.
12.	15.14	To consider and approve for Expenditure sanction of Rs.4.764 crore for land Development and foundation piling works for both Boys' and Girls' OBC hostels	The BoG approved the FC recommendation to release the remaining Rs.85 Lakhs from Rs. 2.7 crores sanctioned by the Ministry of Social Justice & Empowerment, Govt. of India for the construction of OBC Boys' and Girls' hostel at NIT Manipur campus, Langol. BoG also approved the FC recommendation to claim the remaining Rs.2.7 crores from the Ministry of Social Justice & Empowerment,	Noted	BoG approved the FC recommendation to put up as a separate agenda item in the next FC and BoG meeting with detailed report of fund utilisation, Agreement and guidelines.

			<p>Govt. of India after submitting the Utilisation Certificate.</p> <p>In response to the circulated 15th FC & 15th BoG minutes, JS & FA representative, MHRD suggested to add "subject to the condition that the terms and conditions prescribed in the Guidelines of Ministry of Social Justice and Empowerment have been duly followed" to the above paragraph.</p>		
13.	15.15	Enhancement of salary of contractual staff	<p>BoG approved the Finance committee recommendation which stated that few excess contractual employees be converted to outsource category to streamline the whole system gradually after filling up the sanctioned posts through open advertisement. After filling up the sanctioned post, Institute shall urge the Ministry for enhancement of sanctioned post according to students/employee</p>	Order issued.	BoG approved the FC recommendation to produce details of faculty members who have benefitted with the increased salary in different category in tabular form.




			<p>es ratio. BoG has approved to increase the consolidated salary of contractual teachers which is enumerated below: 1.Asst. Prof. with Ph.D - enhanced by Rs. 7000/- from their present pay. 2.Asst. Prof. without Ph.D – enhanced by Rs. 5000/- from their present pay Lecturer – enhanced by Rs. 5000/- from their present pay.</p>		
14.	15.16	Chargesheet issued against Shri. L. Dorendro Singh, Assistant Registrar by Central Bureau of Investigation, ACB, Imphal	BoG has taken note on this matter.	Noted	
15.	15.17	<p>Miscellaneous</p> <p>1. A representation has been received from contractual faculty members to consider the Re-designation of Lecturer to Assistant Professor and enhancement</p>	BoG did not consider the Re-designation of Lecturer to Assistant Professor.	Noted	

		of salary of the contractual faculty members.			
16.	15.18	Any other items with the permission of the Chair	As there were no other items for discussion, the meeting ended with a vote of thanks to the Chair		

ITEM NO. 16.3: **To consider and approve the minutes of the 11th Senate meeting held on 14/03/2019 at the conference hall, NIT Manipur, Langol**

Noted. BoG instructed to put up all finance related items as separate agenda items in the next BoG meeting.

ITEM NO. 16.4: **To consider and approve the minutes of the 12th BWC meeting held on 14/05/2019 at the conference Hall, NIT Manipur, Langol**

Noted. Director, NIT Manipur and Chairman of the 12th BWC highlighted that no funds were so far received even after the 13th FC and 13th BoG had recommended an expenditure sanction of Rs. 3.99 crores. The initial fund requirement placed was Rs. 8.41 crores.

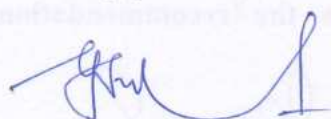
MHRD representatives informed that unless the finalisation of Revised cost Estimate (RCE) and submission of Special Audit report of the institute, no fund could be released for the institute under OH-35.

In view of the above and in order to complete the construction of the transportation Lab., and Indoor stadium which were already approved by 13th FC and 13th BoG, BoG approved the FC recommendation to pay Rs. 3.99 crores meant for the above construction from IRG of the institute as per availability of fund.

As per item No. 12.5 Sl. No. 6 of the 12th BWC meeting, regarding the extension of 4 nos. Classrooms (wooden framed profile sheet walling), initially an amount of Rs 22.38 lakh is to be shared under the Heads of TEQIP III and institute fund. But as per TEQIP III norms, fund cannot be shared, the same was recommended to be placed in the 16th FC and BoG for kind approval.

After threadbare discussion, BoG approved the FC recommendation to issue a show cause notice to the earlier TEQIP III Coordinator Dr. Anil Kumar Birru why disciplinary action should not be taken against him. Moreover, BoG approved the FC instruction to put up item wise agenda of the 12th BWC meeting in the next FC and BoG meeting for discussion and consideration.

BoG approved the proposal to hold next BWC meeting in Delhi one day prior to FC and BoG meeting.




ITEM NO. 16.5: **To consider and approve the minutes of the 16th Finance Committee meeting held on 28th May, 2019 at 2.30 PM at the Conference Hall, NIT Transit House, 15, Block C, Panchsheel Enclave, New Delhi-110017**

To be placed in the next BoG meeting.

ITEM NO. 16.6: **Discussion on the GATE training held during January 2018**

BoG approved the FC recommendation which stated that a show cause notice is to be issued to the earlier TEQIP-III coordinator, Dr. Anil Kumar Birru seeking explanation why disciplinary action should not be taken against him. A reply from the earlier TEQIP-III coordinator has to be put up in the next FC and BoG meeting with full report. BoG would decide the further steps based on the submitted report.

ITEM NO.16.7: **To consider and approve for adoption for the implementation of Recruitment Rules for Faculty of NITs and IEST – issue of clarifications as recommendations of the Oversight Committee**

BoG ratified for the adoption for the implementation of Recruitment Rules for Faculty of NITs and IEST – issue of clarifications as recommendations of the Oversight Committee

ITEM NO. 16.8: **Relaxation on classification criteria on “Institute of Repute”**

BoG suggested to go for a proper selection committee for faculty recruitment. A corrigendum/addendum may be issued to update the applications by giving 30 days in the institute website so that candidates can update their applications as well as new applications also invited and after that a re-screening may be conducted.

ITEM NO. 16.9: **To consider and approve the screening criteria for the post of Assistant Professor AGP 6000/- (Entry Level)**

BoG instructed that the screening criteria set by the institute regarding 1st Class in Class X and Class XII must be changed to only First Class in Graduate and Post Graduate Level. In order to minimise the number of candidates to be called for interview, a written test may be done for Assistant Professor of AGP-6000/-, 7000/- and 8000/- together for fresh applicants in NIT Manipur. BoG also instructed to follow strictly the Revised Recruitment Rules.

ITEM NO. 16.10: **To consider and approve for adoption of the Recommendations of Oversight Committee for removal of anomalies of Non-Teaching staff and revised Recruitment Rules (RRs) for Non-Teaching in the NITs and implementation of Recruitment Rules for Non-Teaching staff of NITs based on the recommendations of Oversight Committee**

BoG suggested to put up as an agenda item in the next BoG meeting or by circulation with details of internal candidates regarding the proposal for age relaxation.

ITEM NO. 16.11: **To consider for Re-Advertisement for the post of Registrar, Accountant, Technical Assistant, Technician, Nurse and Multi-Tasking.**

BoG suggested to publish corrigendum for the post of Registrar, Accountant, Technical Assistant, Technician, Nurse and Multi-Tasking by giving 30 days time so that fresh applicants can submit according to new Recruitment Rules. However, a legal advice in this regard is suggested to avoid any future complications. The post of Nurse should be advertised as Pharmacist and the post of accountant should be merged as post of superintendent.

ITEM NO. 16.12: **To consider and approve for adoption of Reservation for Economically Weaker Section (EWS) for admission in Central Education institutes**

Noted. EWS will not come into force in NIT Manipur for the academic session 2019-20.

ITEM NO. 16.13: **Adoption of revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Departments/Agencies**

BoG approved the FC instruction that it should be adopted for the R & D project staff only. For the regular Ph.D scholars, FC advised to wait for the MHRD's order.

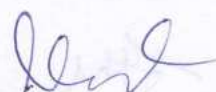
ITEM NO. 16.14: **To consider and approve the revised fee structure for MSc and Ph.D programme from 2019**

BoG approved the FC advice to consult/check with other NITs for uniformity and put up in the next FC and BoG meeting.

ITEM NO. 16.15: **Reporting of APAR for the faculty and Non-faculty staff.**

BoG examined the overlooked APAR for Non-faculty and the same is incorporated. BoG advised to form a committee as per the DoPT guidelines to recommend the APAR of Faculty and Non-Faculty members and the same i.e certified documents of vigilance clearance; satisfactory academic performance and satisfactory police verification may be placed in the next BoG for approval for confirmation.

ITEM NO. 16.16: **Report of the monitoring committee for the thesis work of Mr. H. Neerajan Singh, Assistant Professor (Contractual), Mechanical Engineering Department**



Noted. BoG instructed that no more extension can be made and he should complete his PhD within the time given i.e upto 3rd December, 2019.

ITEM NO.16.17: Budget Allocation for the financial year 2019-20

Noted. NIT Manipur requested for the approval of the revised fund allocation to the BoG. BoG noted the proposal.

ITEM NO. 16.18: Present fund position of NIT Manipur as on 08/05/2019

BoG approved the FC instruction that in the next FC and BoG meeting, a full report must be placed about the details of funds released/received from 2010-11 to 2018-19 with all the factual figures under different Heads viz. OH-31, OH-35, OH-36, IRG and others. It should be incorporated with year wise audited statements. MHRD representatives expressed that there will be no fund release under OH-35 till the finalisation of Revised Cost Estimate (RCE). They also apprised that Ministry will consider some funds under OH-31 and OH-36 at the earliest.

BoG also instructed not to increase the number of full-time PhD scholars.

ITEM NO.16.19: Discussion on TEQIP-III related agenda

1. To Provide TA/DA support to contractual faculties for attending conference/seminar/workshop under TEQIP-III

BoG approved the FC recommendation to extend TA/DA support to Contractual Faculty members and staff for attending conference/seminar/workshop under TEQIP-III programme.

2. Approval for holding the list of items/instruments from purchasing/shopping which were approved by BoG earlier, due to fund constraints.

BoG approved the FC recommendation that a detailed explanation must be given/produce head wise list with BoG approved list and hold-items with financial details including amount spent in procurement in tabular form in the next FC and BoG.

3. Approval for Mechanical Workshop partition/minor civil work

The total fund available under the Minor Civil Works is Rs. 75 lakhs and Rs. 18,46,232 have already been accorded for the extension of Physics Lab. and CSE Lab. and of the remaining Rs. 56,53,768/-, Rs. 49.99 Lakhs have been accorded for the mechanical workshop extension under minor civil work in TEQIP-III programme.

ITEM NO.16.20: Any other items with the permission of the Chair

1. **As per minutes of 14th BoG meeting and Action Taken of 13th BoG minutes, a report is placed about Shri Samarjit Singh, Executive Engineer**

BoG advised to place a detailed report about Shri Samarjit Singh, Executive Engineer in the next BoG meeting.

2. **Discussion on the application submitted by Shri. L. Dorendro Singh, Assistant Registrar**

BoG directed to place a detailed report in the next BoG meeting to take decision.

3. **Discussion about the application submitted by faculty members One Time Measure regarding**

BoG advised to write to Sivaji Chakravorti, Director, NIT Calicut, Chairman –Oversight Committee

4. **Special Audit Report**

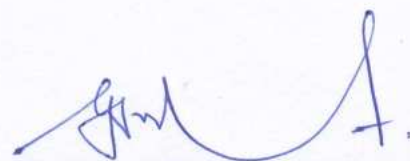
Director informed that Special Audit started at NIT Manipur from 15th May 2019 with an entry conference at PAG office, Imphal. He also reported that as per instruction from PAG, Imphal, Dr. Sangeeta Laishram, CVO, NIT Manipur is appointed as Nodal Officer for smooth conduct of the Special Audit.

The meeting ended with a vote of thanks to the Chair.



(Prof. Kh. Manglem Singh)

Secretary,
BoG,
National Institute of Technology Manipur



Prof. (Dr.) Goutam Sutradhar

Director & Chairperson,
Finance Committee & BoG,
National Institute of Technology Manipur