

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR
LANGOL, IMPHAL

MINUTES OF THE 10th MEETING OF THE BOARD OF GOVERNORS HELD ON 7th December, 2017

The 10th meeting of the Board of Governors of National Institute of Technology Manipur was held on 7th December, 2017 at the Conference Hall, NIT Manipur, Langol, Imphal.

Shri Ashishkumar Chauhan, Chairperson of the Board of Governors, NIT Manipur presided over the meeting.

The following members were present:

- | | | |
|--|---|-----------------------------|
| ❖ Shri Ashishkumar Chauhan | : | Ex-officio Chairman |
| Chairperson, Board of Governors, NIT Manipur | | |
| ❖ Prof. S. Birendra Singh | : | Member |
| Director, NIT Manipur | | |
| ❖ Shri. K. Rajan | : | Member |
| Under Secretary (NITs) | | |
| Representative of Additional/Jt Secretary, | | |
| Technical Section, Department of Higher Education, | | |
| MHRD, Govt of India | | |
| ❖ Prof. Varadraj Bapat | : | Member |
| SJM School of Management, IIT Bombay | | |
| ❖ Dr. Okram Ratnabala Devi | : | Member |
| Associate Professor, Manipur University | | |
| ❖ Dr. Th. David Singh | : | Member |
| Assistant Professor (Chemistry), NIT Manipur | | |
| Senate Nominee | | |
| ❖ Dr. Ng. Romeji Singh | : | Member |
| Assistant Professor (Civil Engineering), | | |
| NIT Manipur | | |
| Senate Nominee | | |
| ❖ Shri R.K. Lalit Singh | : | Ex-officio Member Secretary |
| Registrar, NIT Manipur | | |

The Chairperson invited the Director and the Registrar to take up the agenda items.

ITEM NO. 10.1: **Confirmation of the Minutes of the 9th Board of Governors Meeting held on 28th June, 2017 at Conference Hall, BSE Investor's Service Centre**

The minutes of the 9th Meeting of the BOG held on 28th June, 2017 at Conference Hall, BSE Investor's Service Centre was circulated to all the members and no comments were received. The minutes were confirmed.

ITEM NO. 10.2: **Action taken on the decision of the 9th Board of Governors Meeting held on 28th June, 2017 at Conference Hall, BSE Investor's Service Centre**

The actions taken on various decisions of the 9th BOG meeting were noted with the following observations:

Sl. No.	Item No.	Agenda	Action Taken
1	9.10	To consider the proposal of the Annual Accounts for the financial year 2016-17	The Annual Accounts for the financial year 2016-17 was approved. Cash Flow statement was put up as agenda item in 10 th Finance Committee meeting.
2	9.11	Approval of Leave Manual for regular employees	The matter was placed as agenda item no 10.5 in the 10 th BOG meeting.
3	9.13	To consider approval of the format for Annual Performance Assessment Report (APAR) form for faculty and non-faculty members	The matter was placed as agenda item no 10.4 in the 10 th BOG meeting.

ITEM NO. 10.3: **To consider and approve the minutes of the 10th Finance Committee meeting held on 7th December, 2017 at the Conference Hall, NIT Manipur, Langol**

The minutes of the 10th Finance Committee meeting held on 7th December, 2017 at the Conference Hall, NIT Manipur, Langol was approved by the BOG.

ITEM NO. 10.4: **To consider approval of the format for Annual Performance Assessment Report (APAR) form for faculty and non-faculty members**

The MHRD representative suggested that as NIT Surathkal is a well-established NIT, it would be pre-mature for NIT Manipur to adopt the APAR format of NIT Surathkal. After threadbare discussion and deliberation, the Board decided to reconsider it and directed to put up in the next BOG in consultation with MHRD. The board also suggested to write to NIT

Uttarakhand (new NIT) whose BOG had recently adopted APAR form for faculty and non-faculty members.

ITEM NO. 10.5: Approval of Leave Manual for regular employees

As of now, the Board advised to adopt the CCS leave rules. The Board suggested NIT Manipur to write to MHRD requesting for inclusion of additional leaves like sabbatical leave, hospital leave etc. in the NIT statutes to be taken up in the next Council of NITSER meeting.

ITEM NO.10.6 Regularization of Faculty members who were appointed as Asst. Professor (on contract) and have acquired PhD degree

The Board approved the regularization of the following 3 faculty members who were appointed as Asst. Professor (on contract) in the pay scale of Rs. 15600-39100 + AGP Rs. 6000/- with M.Tech qualification only and have acquired PhD degree. The regularisation of such Assistant Professors was carried out as per the terms and conditions of the appointment letter and Recruitment Rule prevailing at that point of time.

Sl. no.	Name of Employee	Date of appointment	Date of joining	Date of award of Ph.D degree	Remarks
1	Dr. Shuma Adhikari, Asst. Professor, EE Dept.	2 nd Dec, 2013	4 th Dec, 2013	10 th April, 2017	PhD acquired after 3 years and 3 months Post facto approval for extension of 3 months may be given
2	Dr. Prakash Choudhary, Asst. Professor, CSE Dept.	2 nd Dec, 2013	30 th Dec, 2013	29 th August, 2016	PhD acquired within 3 years
3	Dr. Khelchandra Thongam	2 nd Dec, 2013	4 th Dec, 2013	9 th March, 2016	PhD acquired within 3 years

ITEM NO. 10.7: Adoption of New Recruitment Rules with credit point system and recommendations of the Anomaly Committee on new Recruitment Rules for Faculty

The Board approved for adoption of new Recruitment Rules for Faculty as communicated by MHRD vide Gazette Notification F.No.35 -5/2017 – TS.III dated 28th July, 2017 and the recommendations of the Anomaly Committee on new Recruitment Rules for Faculty in NITs and IIST as communicated by MHRD vide letter F.No 33 – 9/ 2011 – TS.III dated 6th October, 2017 and 17th Nov, 2017.

ITEM NO. 10.8: Adoption of Modified Career Progression Scheme (MACPS) for Non-Teaching Staff as per 7th CPC recommendations

The Board decided to defer it as the 7th CPC recommendations for Non-Teaching staff has not been approved by the Ministry. The Board recommended that all conditions mentioned in Office Memorandum No.35034/3/2010-Estt (D) dated 3/08/2010 would be first fulfilled and action would be taken accordingly. The Board advised to put up the agenda again when the 7th CPC for Non-faculty is approved by the Ministry.

ITEM NO. 10.9: Service extension for faculty members appointed as Asst. Professor (on contract) without PhD degree and not completed PhD

In view of their research work in progress, the following faculty who are still pursuing their PhD, the BOG gave the ex-post-facto approval for extension of their contract up to five years from the date of joining the Institute to complete their PhD on the condition that even one day will not be relaxed beyond 5 years.

Sl. no.	Name of Employee	Date of appointment	Date of joining	Date of expiry of contract	Remarks
1	Mr. Loitongbam Surajkumar Singh, Asst. Professor (on contract) – ECE Dept.	2 nd Dec, 2013	4 th Dec, 2013	3 rd Dec, 2016	Thesis submitted
2	Mr. Huirem Neeranjan Singh, Asst. Professor (on contract) – ME Dept.	2 nd Dec, 2013	4 th Dec, 2013	3 rd Dec, 2016	Undergoing PhD in NIT Durgapur
3	Mr. Manoj Kumar, Asst. Professor (on contract) – ECE Dept.	2 nd Dec, 2013	16 th Dec, 2013	15 th Dec, 2016	Undergoing PhD in IIT Guwahati
4	Mr. Benjamin A Shimray, Asst. Professor (on contract) – EE Dept.	2 nd Dec, 2013	3 rd Dec, 2013	2 nd Dec, 2016	Thesis submitted

ITEM NO. 10.10: Approval for Local Purchase Committee to act as Purchase Committee for TEQIP-III related purchases

The BOG approved the Local Purchase Committee of the Institute constituted vide order no NITM.1/(7-Estt)/Order/2016(Pt)/1300 dated 1st March, 2017 to act as the purchase Committee for TEQIP – III related procurement in addition to Institute related procurement.

ITEM NO. 10.11: To consider approval of the examination results

The BOG approved 101 B.Tech, 41 M.Tech, 28 M.Sc and 2 PhD students for the award of Degree in the 4th Convocation to be held on 8th December, 2017.

ITEM NO. 10.12: To approve the award of Gold Medals to Toppers

The BOG approved for the award of 3 Chairman's Gold Medal for each overall topper in B.Tech, M.Tech, M.Sc programme and 12 Institute Gold Medals for the topper of each department in each programme i.e., B.Tech, M.Tech & M.Sc. for the year 2017 to be conferred in the 4th Convocation.

ITEM NO. 10.13: To appoint Prof. Ashok Deshpande as Adjunct Faculty

The Board deferred the matter. As per the MHRD communication No.21-81/2014-TS-II dated 16/02/2015. Adjunct faculty shall be given honorarium payable per day/per class/per session as decided by the FC/BOG of respective institutes subject to a maximum ceiling of Rs.1, 20,000/- per month. Considering the Financial implication for engagement of Adjunct faculty, the Board recommended to put up the matter in the next Finance Committee meeting.

ITEM NO. 10.14: Urgent requirement for depositing of funds to CPWD for various works in progress

The BOG approved the recommendation of the 10th Finance Committee meeting held on 7th December 2017 related to the matter.

ITEM NO. 10.15: To consider the proposal of the Annual Report for the year 2016-17

The BOG approved the Annual Report for the year 2016-17.

ITEM NO. 10.16: To consider the approval for advertisement of vacant posts of Faculty as per new RR and appointment of Assistant Professor to the resultant unfilled posts of Professor & Associate Professor

The Board approved for the advertisement of the vacant post of the Professors and Associate Professors as per the new Recruitment Rules. The Board suggested that half of the vacancy per department can be filled if suitable candidates are not found in the Associate professor and Professor Level by recruiting Assistant professors.

ITEM NO. 10.17: **To consider the process for promotion of faculty members who have fulfilled the eligibility to the next higher cadre as per the new Recruitment Rules**

The Board directed to set up a committee to scrutinize the eligibility criteria of faculty members as per the rules who sought for promotion and after due scrutiny, the selection committee may recommend to the BOG. To make the things faster, Screening committee and selection committee formed for the direct recruitment of Associate professor and Professor may be advised to scrutinize the above matter.

ITEM NO. 10.18: **Discussion of the report submitted by the team of officers deputed by MHRD, Govt. of India regarding the incident that happened on 06/11/2017 at NIT Manipur**

The Board was apprised of the report submitted by the team of officers deputed by MHRD. The matter was discussed and deliberated at length. It has come to know that the problem faced by the outside state students was insecurity. The CRPF personnel were deployed in the campus from 08/11/2017. The board recommended to write to the Home Ministry for deployment of CRPF permanently in the campus. The board also recommended delegating Associate Dean (Students' Welfare) as the Security officer and of forming a committee comprising of Non-local teacher and outside-state students.

The Board approved the action taken by the institute as per the demand of the students enclosed as Annexure-I.

ITEM NO. 10.19: **Implementation of 7th CPC recommendation for faculty and non-teaching staff. Approval of extra funds required for the purpose.**

The Board approved for implementation of 7th Central Pay commission for faculty only from November, 2017. No arrears will be given until further direction from MHRD. The proposal to implement 7th CPC in respect of Non-faculty was not approved by the board as clearance from MHRD is still awaited.

ITEM NO. 10.20: **To discuss the issue of Ms. Chitralkha Ngangbam, who is working as Asst. Professor on contract basis with consolidated salary.**

The board directed that she should complete her PhD and then she can apply for regular faculty recruitment when there is advertisement for Assistant professor in future.

ITEM NO. 10.21: **Any other item with permission of the Chair**

The board recommended that the institute should subscribe E-Journals and E-Books at the earliest.

As on the proposal put up by the Accounts section, the board approved to constitute an Internal Audit Cell made up of the existing staff. As per the GFR-2017, AR/DR may be designated as Finance Officer.

The meeting ended with a vote of thanks to the Chair.



(R.K. Lalit Singh)
Member Secretary,
Finance Committee & BOG,
National Institute of Technology Manipur



(Ashishkumar Chauhan)
Chairperson,
Finance Committee & BOG,
National Institute of Technology Manipur