



राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

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An Autonomous Institute under MHRD, Govt. of India.

NITM.1/(22-Estt)/BOG/2018/280

Dated: 15/03/2021

23rd Board of Governors Committee Meeting Circular

Subject: Minutes of the 23rd Board of Governors Meeting held on 19th March, 2021

Please find enclosed/attached herewith a copy of the Minutes of the 23rd Board of Governors meeting of National Institute of Technology Manipur held on 19/03/2021 at 12:00 noon at the Conference Hall of NIT Manipur, Langol for your kind information and comment if any.

(Prof. Kh. Manglem Singh)
Registrar i/c, NIT Manipur


Encl: As Above

To:

1. Prof. (Dr) Goutam Sutradhar, Chairman i/c, Board of Governors and Director, NIT Manipur
2. Shri Madan Mohan, Additional Director General (T), Department of Higher Education, Ministry of Education, Govt. of India
3. Ms. Darshana Dabral, JS & FA, Ministry of Education , Govt. of India
4. Prof. Rajesh Kumar Bhushan, Professor, Department of Mechanical Engineering NIT Manipur
5. Dr Y. Rohen Singh, Associate Professor, Department of Mathematics, NIT Manipur
6. Prof. Kh. Manglem Singh, Registrar (i/c), NIT Manipur

Copy to:

1. Director (TE) & Director (new NITs), Department of Higher Education, Ministry of Education, Govt. of India, New Delhi-110015
2. P.S to the Director, NIT Manipur
3. CF/GF


Prof. Kh. Manglem Singh)
Registrar i/c, NIT Manipur

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

**MINUTES OF
THE 23rd MEETING
OF
THE BOARD OF GOVERNORS**



DAY : Thursday
DATE : The 19th March, 2021
TIME : 12:00 Noon.

VENUE
Conference Hall,
NIT Manipur,
Langol, Imphal

**MINUTES OF THE 23rd MEETING OF THE BOARD OF GOVERNORS HELD
ON 19th MARCH 2021.**

The 23rd meeting of the Board of Governors of National Institute of Technology Manipur was held on 19th March 2021 from 12:00 noon onwards in the Conference Hall of NIT Manipur.

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as Chairperson (i/c) of the Board of Governors of NIT Manipur.

The following members were present:

- | | | |
|---|---|-------------------|
| ❖ Prof. (Dr.) Goutam Sutradhar
Director, NIT Manipur | : | Chairperson (i/c) |
| ❖ Shri Madan Mohan
Additional Director General (T)
Department of Higher Education,
MHRD, Govt. of India
(via Video Conference) | : | Member |
| ❖ Ms. Darshana Momaya Dabral
JS & FA, MHRD, Govt. of India
(via Video Conference) | : | Member |
| ❖ Prof. Uday Shanker Dixit
Mechanical Engineering Dept, IIT Guwahati
(via Video Conference) | : | Member |
| ❖ Prof. Rajesh Kumar Bhushan
Professor,
Dept. of Mechanical Engineering, NIT Manipur | : | Member |
| ❖ Dr. Y. Rohen Singh
Associate Professor,
Dept. of Mathematics, NIT Manipur | : | Member |
| ❖ Prof. Kh. Manglem Singh
Registrar (i/c), NIT Manipur | : | Member Secretary |

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson (i/c), Board of Governors, NIT Manipur welcomed all the members. The Chairperson (i/c) then invited the Registrar (i/c) to initiate the proceedings on the agenda items.



ITEM NO. 23.1 : Confirmation of the Minutes of the 22nd Board of Governors Meeting held on 21st December, 2020 via composite mode in the Conference Hall of NIT Manipur.

The minutes of the 22nd Meeting of the BoG held on 21st Dec 2020 at the Conference Hall of NIT Manipur were circulated to all the members and no comments were received, so the minutes is confirmed.

ITEM NO. 23.2 : Action taken report on the decisions of the 22nd meeting of the Board of Governors held on 21st Dec 2020 in the Conference Hall of NIT Manipur via composite mode.

Action taken on the decisions of the 22nd Board of Governors Meeting held on 21st December, 2020 at 3.30 PM at the Conference Hall of NIT Manipur, Imphal are as under:

Sl. No.	Item No.	Agenda	Decision Taken	Action taken
1.	ITEM NO. 22.3	To review the rules and regulations of Trainee Teachers at NIT Manipur as per Order No.F.23 - 12/2009 - TS.III (Pt.).	<ol style="list-style-type: none"> 1. Employment status of Trainee Teachers- Trainee Teacher will be considered as Trainee Teacher over riding the Item number 15.9 of 16th Finance committee meeting minutes of NIT Manipur. 2. Reimbursement of full registration fee of Trainee Teachers- All the fees towards M. Tech and PhD programme will be reimbursed w.e.f 21-12-2020. 3. Corrections in the salary slip of the Trainee teachers- Corrections are to be done as per guidelines of MHRD for Trainee teachers. 4. Utilization of Contingency fund- Director NIT Manipur is authorized to sanction the Utilization of Contingency fund on case-to-case basis for Trainee teachers. 	Noted the order issued.
2.	ITEM NO. 22.4	To consider and approve the Special Cash package equivalent in lieu of Leave Travel Concession Fare for Central Government Employees during the block 2018-21.	The 22 nd BoG approved the Special Cash package equivalent in lieu of Leave Travel Concession Fare for Permanent Employees only during the block 2018-21, w.e.f date of issue of letter by Central Government vide Order No. F.No.12(2)/2020-EII(A), dated 12 th October, 2020 and subsequent instructions.	Noted the order issued.
3.	ITEM NO. 22.5	To ratify and adopt the Amendments in the Statutes of NITs and IEST, Shibpur.	The 22 nd BoG ratified the amendments in the Statutes of NITs and IEST proposed by the NIT council in its 11 th and 12 th meeting which were circulated to all the members and approved by circulation by the members.	Adopted
4.	ITEM NO. 22.6	Proposal for a decision on recruitment of Non-Faculty positions.	<p>The 22nd BoG has noted the pending recruitment of various Non-Faculty posts for a long time due to the reasons stated below:</p> <ol style="list-style-type: none"> Sanctioned of additional posts before the recruitment process was started. Some sanctioned posts which were 	Opinion of Legal Adviser is to be placed in Next BOG.

			<p>advertised in 2010 and 2012 have been abolished as per the new RR prepared by the Ministry for non-faculty.</p> <p>(iii) Change in basic qualifications of several positions.</p> <p>(iv) Change in recruitment process including abolishment of interviews for Group B and C positions.</p> <p>(v) Change in reservation policy including implementation of EWS reservation.</p> <p>The following posts whose previous advertised RR were different from the Revised RR are proposed to be re-advertised:</p>																	
			<table><tr><th>Sl. No.</th><th>Earlier Sanctioned Post</th><th>Proposed Post</th><th>Remark</th></tr><tr><td>1</td><td>Nurse</td><td>Lib. & Infn. Asst</td><td>Earlier sanctioned post of Nurse abolished as per new RR. The two post are of same Pay level. The Post of Pharmacist was of lower pay level.</td></tr><tr><td>2</td><td>Multitasking Staff</td><td>Office Attendant/ Lab Attendant</td><td>Earlier eligibility was X Passed, as per new RR it is XII passed</td></tr><tr><td>3</td><td>Accountant</td><td>Superintendent</td><td>Post of Accountant abolished as per new RR. Accountant and Superintendent are of the same Pay Level.</td></tr></table>	Sl. No.	Earlier Sanctioned Post	Proposed Post	Remark	1	Nurse	Lib. & Infn. Asst	Earlier sanctioned post of Nurse abolished as per new RR. The two post are of same Pay level. The Post of Pharmacist was of lower pay level.	2	Multitasking Staff	Office Attendant/ Lab Attendant	Earlier eligibility was X Passed, as per new RR it is XII passed	3	Accountant	Superintendent	Post of Accountant abolished as per new RR. Accountant and Superintendent are of the same Pay Level.	
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2	Multitasking Staff	Office Attendant/ Lab Attendant	Earlier eligibility was X Passed, as per new RR it is XII passed																	
3	Accountant	Superintendent	Post of Accountant abolished as per new RR. Accountant and Superintendent are of the same Pay Level.																	
			<p>22nd BoG approved the change in nomenclature of the posts and filling of proposed posts. 22nd BoG observed that there is no need to send proposal regarding nomenclature of the posts to Ministry of Education for approval.</p> <p>22nd BoG approved to go for fresh advertisement after cancelling all previous advertisements in the light of the adoption of new RR, abolishment of interview for Group B and lower posts and implementation of EWS reservation. Proper mapping is to be done before advertisement of posts.</p>																	
5.	ITEM NO. 22.7	To consider and approve the financial implications for conducting recruitment of Non-Teaching staff.	<p>22nd BoG approved the recommendation of the 22nd Finance Committee regarding the financial implication amounting to tentative Rs. 30,64,340/- (Rupees Thirty Lakh sixty four thousand three hundred and forty only) for conducting the recruitment of Non-Teaching</p>	Noted																

			staff. The application fee may be raised to Rs. 1000/- (General/OBC/EWS Male) category in order to meet the expenditure for recruitment processes. This shall be done in such a way that all the amounts which will be incurred during recruitment process shall be within the total amount collected as recruitment fee from the applicants/candidates, as far as possible.	
6.	ITEM NO. 22.8	To consider and approve the financial implications for the expert committee constituted to review the future and ongoing construction projects in NIT Manipur.	22 nd BoG approved the recommendation of the 22 nd Finance Committee regarding the financial Implication amounting to tentative Rs. 6,22,000/- (Rupees Six Lakhs twenty two thousand) for the expert committee to review the future and ongoing construction projects in NIT Manipur. 22 nd BoG approved to conduct at least one physical meeting and two/three virtual meetings to minimise the expenses on the committee to review the future and ongoing construction projects.	Noted
7.	ITEM NO. 22.9	To consider the proposal for convening of DPC under sealed cover proceedings for financial upgradation under MACPS.	22 nd BoG approved the proposal for conducting sealed cover DPC proceedings of Shri L. Dorendro Singh, who is presently working as Assistant Registrar in the grade pay of 5400* for financial upgradation to 6600 GP (6 CPC).	Report of committee is to be placed in next BOG.
8.	ITEM NO. 22.10	To consider the minutes of the 19 th Senate meeting held on 03/11/2020 via Video Conference.	22 nd BoG noted and approved the minutes of the 19 th Senate meeting held on 03/11/2020	Noted
9.	ITEM NO. 22.11	To consider and approve the minutes of the 13 th BWC meeting held on 04/12/2019 at the Conference Hall, NIT Manipur, Langol.	22 nd BoG noted and approved the minutes of 13 th BWC meeting which were also confirmed by the 14 th BWC.	Noted
10.	ITEM NO. 22.12	To consider and approve the Standard Operating Procedure (SOP) for Cumulative Professional Development Allowance (CPDA).	22 nd BoG asked to follow CPDA guidelines.	Noted the order issued.
11.	ITEM NO. 22.13	Confirmation of the minutes of the 21 st Finance Committee meeting held on 18 th September, 2020 at 2.30 PM at the conference Hall, NIT Manipur.	The 21 st Finance Committee meeting minutes were circulated to all the Finance Committee members for any comments /observations. No comments /observations were received so the same is confirmed by BoG.	Noted
12.	ITEM NO. 22.14	To consider and approve to procure the Hardware/furniture requirement of Department/New Faculty	22 nd BoG approved the recommendations of 22 nd Finance Committee for the procurement of the Hardware / furniture requirement of Department/New faculty costing around 27,75,000 (27.75 lakhs) from IRG	Noted

13.	ITEM NO. 22.15	Request for depositing funds against various sanctioned works undertaken by CPWD at NIT Manipur	BoG discussed and noted the proposal of 22 nd Finance Committee stating that the matter may be put up after the approval of Revised Cost estimation by the appropriate committee of Ministry of Education.	Noted																								
14.	IETM NO. 22.16	Construction of partition Wall for Deans' room for Rs. 5,25,500/- tentatively.	22 nd BoG approved the recommendation of the 22 nd Finance Committee to authorise the Director NIT Manipur to take a decision on the matter.	Noted																								
15.	ITEM NO. 22.17	Refabrication /Refurbishment of partition wall of Administrative block for Rs. 64,000/- tentatively.	22 nd BoG approved the recommendation of 22 nd Finance Committee meeting and authorised the Director NIT Manipur to take a decision on the matter.	Noted																								
16.	ITEM NO. 22.18	To consider the proposal of Institute Committee for enhancement of salary of contractual non-faculty staff	<p>22nd BoG approved the following recommendation of 22nd Finance Committee w.e.f 21-12-2020:</p> <p>1. To retain the existing contractual employees except those above 56 years and gradual phasing out of contractual staff as soon as recruitment of regular posts are conducted.</p> <p>2. Implementation of minimum wages of the Govt. of India in the category of unskilled, semi-skilled and skilled person and on par with that implemented for outsourced staff of NIT Manipur:</p> <table><tr><th>Sl. No</th><th>Designation</th><th>Category</th><th>Minimum Basic wages (Rs.)</th><th>VDA</th><th>Total per Day</th></tr><tr><td>1</td><td>Attendant</td><td>Semi-skilled</td><td>460</td><td>101</td><td>561</td></tr><tr><td>2</td><td>Driver / Asst. Hostel Supervisor</td><td>Skilled</td><td>500</td><td>110</td><td>610</td></tr><tr><td>3</td><td>Hostel Supervisor/ P.S to Director or</td><td>Skilled</td><td>520</td><td>114</td><td>634</td></tr></table> <p>3. Apart from the categories mentioned above, to uniformly enhance 17% increment to their existing consolidated pay of the contractual non-teaching staff.</p> <p>4. Nominal increment for seniority based on their date of initial joining in the Institute i.e.,</p> <p>a) Rs. 1000/- for staff who have completed 10 years of service in the same or equivalent post.</p> <p>b) Rs. 500/- for staff who have completed 5 years of service in the same or equivalent</p>	Sl. No	Designation	Category	Minimum Basic wages (Rs.)	VDA	Total per Day	1	Attendant	Semi-skilled	460	101	561	2	Driver / Asst. Hostel Supervisor	Skilled	500	110	610	3	Hostel Supervisor/ P.S to Director or	Skilled	520	114	634	Noted the order issued.
Sl. No	Designation	Category	Minimum Basic wages (Rs.)	VDA	Total per Day																							
1	Attendant	Semi-skilled	460	101	561																							
2	Driver / Asst. Hostel Supervisor	Skilled	500	110	610																							
3	Hostel Supervisor/ P.S to Director or	Skilled	520	114	634																							

			post. 22 nd BoG also approved the recommendation of 22 nd Finance Committee that, efforts should also to be made for filling the sanctioned post. When a regular post is filled contractual non-faculty staff against that post is to be phased out.	
17.	ITEM NO. 22.19	To consider and approve for implementation of the Government of Manipur Order for enhancement of duty allowance of Manipur Home Guard volunteers posted at NIT Manipur to Rs. 18,689/-	22 nd BoG noted the reduction in the total number of workforce deployed in the campus and the relieving of 12 home guard volunteers by the Institute on 25 th Nov 2020. The Board also approved the recommendation of the 22 nd Finance Committee for enhancement of duty allowance of Manipur Home Guard volunteers posted at NIT Manipur to Rs. 18,689 w.e.f 01/01/2020	Complied
18.	ITEM NO. 22.20	To consider and approve the Compliance report to the comments on Annual Accounts for the year 2019-20 by the Internal Audit	22 nd BoG has noted the advice of the FC stating that the compliance to point wise observations is to be provided in tabular form.	Noted
19.	ITEM NO. 22.21	Financial status of the Institute as on 01/12/2020.	22 nd BoG has noted the Financial status of the Institute as on 01/12/2020	Noted
20.	ITEM NO. 22.22	Point-wise action taken report of the institute on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19.	22 nd BoG has noted the advice of the Finance Committee stating that the point wise action on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19 is to be provided in tabular form.	Noted
21.	ITEM NO. 22.23	Any other items with the permission of the Chair.	Issues related to the proposal of Shija Hospitals and Research Institute, Imphal for setting up of a Medical College in Langol 22 nd BoG noted the matter and observed that BoG does not have any role in this matter.	Noted

ITEM NO. 23.3 : To consider the minutes of the 23rd Finance Committee to be held on 18th March 2021 in the Conference Hall of NIT Manipur via composite mode.

23rd BOG noted the Minutes of the 23rd Finance Committee held on 18th March 2021 at the Conference Hall of NIT Manipur.

ITEM NO.23.4 : To consider the minutes of the 20th Senate meeting held on 24/02/2021 via composite mode.

23rd BOG noted the minutes of the 20th Senate meeting held on 24/02/2021 and desired those points of 20th Senate meeting needing financial approval shall be put up as separate agenda items in next FC and BOG.

ITEM NO.23.5 : To consider and approve the Minutes of the 14th Building & Works Committee Meeting held on 14th November, 2020 at 11.00 AM in the

Conference Hall of NIT Manipur, Imphal via composite mode.

23rd BOG noted the minutes of 14th BWC and desired those points of 14th BWC meeting needing financial approval shall be put up as separate agenda items in next FC and BOG.

ITEM NO. 23.6 : To consider and approve the Courses/Training and payment of Remuneration Courses/Training conducted on Self-finance basis, under National Education Policy (NEP)-2020.

23rd BOG approved the recommendation of 23rd Finance Committee with the following conditions

- i. Courses/Training conducted under National Education Policy (NEP)-2020, will be conducted under self-sustained/ Self-finance basis.
- ii. Honorarium will not be paid from Government funds /IRG.
- iii. Honorarium will be paid from the collected registration fee.
- iv. Outstation resource person may be paid Rs.1500/- per person per session of 90 minutes with a ceiling of Rs.3, 000/- per course/ training. Outstation resource persons have to be invited only once in a programme.
- v. 20% of total registration fee collected will be transferred to IRG as overheads.
- vi. If amount is remaining after making the above payments, honorarium to teachers and Lab. staff of NIT Manipur and outside technician will be paid as under;
(a) Teachers of NIT Manipur may be paid Rs.1500/- per person per session of 90 minutes. This will be subject to a maximum of 3,000/- per course/ training.
(b) NIT Manipur lab staff, outside technician supporting in Laboratory work will be paid Rs.500/- per person per session of 90 minutes. This will be subject to a maximum of 1,000/- per course/ training.
- vii. If payment as per point (a) and (b) cannot be made due to insufficient amount, remaining amount will be distributed proportionally among teachers, lab staff and outside technician.

ITEM NO. 23.7 : Discussion on TEQIP-III related Agenda.

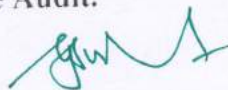
1. **To ratify the Statutory Audit Report for FY 2019-2020 and Internal Audit Report from 1st April, 2019 to 30th September 2019 & from 1st October 2019 to 31st March 2020.**

23rd BOG ratified the Statutory Audit Report for FY 2019-2020 and Internal Audit Report from 1st April 2019 to 30th September 2019 & from 1st October 2019 to 31st March 2020.

2. **Ratification by BoG of the approval accorded by circulation to procure 4 nos. of workstation for Mechanical Department.**

23rd BOG ratified the proposal to procure 04 nos. of workstation for Mechanical Department from TEQIP fund amounting **Rs. 5, 56,000/- (Rupees five lakhs fifty six thousand only)**. BOG desired that purchase should be made as per TEQIP rules.

3. **To ratify the 3rd Performance Audit.**



23nd BOG ratified the 3rd Performance Audit and appreciated the efforts of TEQIP team for 97.47% fund utilization.

ITEM NO. 23.8 : Latest Position of unspent balance and progress on the ongoing projects.

23nd BOG noted the balance budget position and desired that, bank reconciliation statement and credit & debit statement are to be provided. The corrected statement is attached as **Annexure I** and the Bank reconciliation statement and credit and debit statement is attached as **Annexure II**.

ITEM NO. 23.9 : To consider and approve the Compliance report to the comments on Annual Accounts for the year 2019-20 by the Internal Audit.

23nd BOG noted the point wise action on the Compliance report to the comments on Annual Accounts for the year 2019-20 by the Internal Audit, placed in tabular form.

ITEM NO. 23.10 : Point wise action on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19.

23nd BOG noted the point wise action on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19, in tabular form.

ITEM No. 23.11 : Budget for FY 2021-22.

23nd BOG noted the Budget requirements for the Institute for FY 2021-22

ITEM No. 23.12 : To consider and approve standard bidding documents.

23nd BOG desired that bidding document should be as per the Ministry of finance bidding document aligned with GFR 2017.

ITEM NO.23.13 : Approval to conduct the recruitment for Assistant Registrar on the basis of previous advertisement.


23nd BOG approved that fresh advertisement is to be issued in continuation of earlier advertisement. Candidates, who applied against the previous advertisement and were found eligible, need not to apply again.

ITEM NO. 23.14 : Financial power of Director to pass/sanction Rs. 25 lakhs per work and maximum upto 1.5 crore per year.

23nd BOG approved the financial power of Director to pass/sanction Rs. 25 lakhs per work and maximum upto 1.5 crore per year, for minor civil work/repair/construction. These financial powers are apart from the approval of salary and similar expenditures. Details of financial sanction are to be placed before the FC and BoG for information.

ITEM No. 23.15 : Draft Report of the Expert Committee constituted to review the future and ongoing construction projects in NIT Manipur.

23nd BOG noted the information about the one Virtual Meeting and one physical site visit conducted by the Nine member expert committee chaired by Prof. Gandhi, Director SVNIT Surat. BOG desired that committee might be requested to submit the report as soon as possible.



ITEM NO.23.16 : Confirmation of the Service of Faculty Members who have completed their probation period.

23rd BOG approved the confirmation of the service of the following faculty members after completion of one-year probation subjected to police verification of those who have joined new and Satisfactory APAR & vigilance clearance for those who have been upgraded.

Sl. No.	Name of the faculty	Dept.	Pay Level	Date of Joining	Completion of probation period
1	Dr. Khwairakpam Sachidananda, Asst. Professor	Civil	Pay Level 10	23.12.2019	22.12.2020
2	Dr. Khundrakpam Johnson Singh, Asst. Professor	CSE	Pay Level 10	23.12.2019	22.12.2020
3	Dr. Sabindra Kachhap, Asst. Professor	ME	Pay Level 10	23.12.2019	22.12.2020
4	Dr. Khelchandra Thongam, Asst. Professor	CSE	Pay Level 12	23.12.2019	22.12.2020
5	Dr. Benjamin A Shimray, Asst. Professor	EE	Pay Level 12	23.12.2019	22.12.2020
6	Dr. L. Surajkumar Singh, Asst. Professor	ECE	Pay Level 12	23.12.2019	22.12.2020
7	Dr. Kalyan Mondal, Asst. Professor	ECE	Pay Level 10	26.12.2019	25.12.2020
8	Dr. Mrinal Kanti Sarkar, Asst. Professor	EE	Pay Level 12	30.12.2019	29.12.2020
9	Dr. Y. Rohen Singh, Assoc. Professor	Maths	Pay Level 13A2	02.01.2020	01.01.2021
10	Dr. Aheibam Dinamani Singh, Assoc. Professor	ECE	Pay Level 13A2	08.01.2020	07.01.2021
11	Dr. Huiem Neerajan Singh, Asst. Professor	ME	Pay Level 10	20.01.2020 (Date of Award of PhD Degree)	19.01.2021

ITEM No.23.17 : Report of the Chief Vigilance Officer, NIT Manipur on issues related to pending Audit issues.

23rd BOG noted the placing of Draft separate Audit report(DSAR) by CVO for information, for the account year 2019-20, send by office of principal accountant general, Manipur.

ITEM No.23.18 : Report of the Public Grievance Cell of the Institute on pending grievance related issues.

23rd BOG noted the placing of report on all pending grievances by Public Grievance Officer. There were no pending issues as on 8-3-2021.

ITEM No.23.19 : Status and Action taken on the issue of recruitment of non-teaching staff.

23rd BOG noted the matter regarding recruitment of non-teaching staff and

desired that report of Legal Adviser shall be placed in next BOG.

ITEM No.23.20 : Constitution of a committee to look into medical leave for contract/casual staff.

23nd BOG told that there is no provision of 15 days EL in six months for contractual staff in rules; hence, the decision of BOG as mentioned in agenda is to be reviewed. Leave rules of contractual staff may be framed in line with Leave rules of contractual staff in other NITs and guidelines of ministry of labour regarding leave rules of contractual staff.

ITEM No. 23.21 : Report of the Registrar's Committee constituted to look after issues related to promotion and financial upgradation of Non-Faculty Regular employees.

23nd BOG noted the constitution of Registrar's Committee to examine/ suggest/ give the recommendation on discrepancies regarding the DPC and the effective date of the financial upgradation for non-teaching positions. BOG desired that report of committee might be placed in next BOG meeting.

ITEM No. 23.22 : Proposal for approval of the Manual for Internal Audit Cell of NIT Manipur.

23nd BOG informed that NIT Kurukhetra has prepared a Manual for Internal Audit Cell and has send it to Ministry of education for approval. Ministry will circulate the manual to all NITs after it is approved.

ITEM No. 23.23 : Proposal for adoption of a Model calendar for DPCs.

23nd BOG approved the Model Calendar for DPCs prepared in line with DoPT OM no. 22011/4/2013-Estt (D), dated 8th May 2017, for the staff.

ITEM No. 23.24 : Status of Counter Affidavit to the case filed by Shri Samarjit Singh.

23nd BOG noted the filing of counter affidavit to the case filed by Shri Samarjit Singh, Executive Engineer and sending of necessary letters to his parent organization and desired that copy of counter affidavit shall be placed in next BOG.

ITEM No. 23.25 : To consider and approve leave of Dr. Kundan Kumar, Assistant professor as Leave No Due (LND) in lieu of Extra Ordinary leave (EOL).

23nd BOG observed that it is an administrative matter. Case is to be decided by Institute as per DOPT rules.

ITEM No. 23.26 : Discussion on the opinion of the Legal, Advisor NIT Manipur for preferring an application before the Hon'ble Chief Justice of the High Court of Manipur for re-hearing.

23nd BOG approved the preferring an application before the Hon'ble Chief Justice of the High Court of Manipur for re-hearing before a different/separate

bench regarding the WP.(C) No.965 related to recruitment of Registrar of NIT Manipur.

ITEM No. 23.27 : Any other item with permission of the Chair.

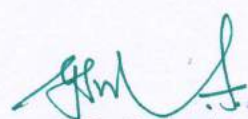
BOG was informed that the authorities of NIT Manipur, NIT Surat and CIT Kokrajhar, discussed the signing of MOU. NIT Manipur is pleased to inform the BOG that NIT Manipur will be signing MOU with NIT Surat and CIT Kokrajhar.

Ministry of Education raised the land issue and construction work of NIT Manipur. Ministry insisted that Report of the Expert Committee constituted to review the future and ongoing construction projects in NIT Manipur may be submitted to ministry as soon as possible.

The meeting ended with vote of thanks to the Chair.



(Prof. Kh. Manglem Singh)
Secretary,
Board of Governors
National Institute of Technology Manipur

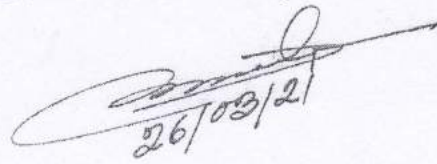


Prof. (Dr.) Goutam Sutradhar
Director & Chairperson (i/c),
Board of Governors
National Institute of Technology Manipur

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

FUND POSITION AS ON 01.03.2021 (FY 2020-21)

OH	FUND AS ON 01.04.2020	FUND RECEID AS ON 28.02.2021	EXPENDITURE TILL 28.02.2021	FUND AS ON 01.03.2021
31	₹ 149,37,310.00	₹ 747,00,000.00	₹ 840,90,976.00	₹ 55,46,334.00
35	₹ -	₹ -	₹ -	₹ -
36	₹ 1158,69,838.00	₹ 130,00,000.00	₹ 833,14,732.00	₹ 455,55,106.00
Total	₹ 1308,07,148.00	₹ 877,00,000.00	₹ 1674,05,708.00	₹ 511,01,440.00


26/03/21



23rd ANNEXURE D

NIT MANIPUR - (2017-18)
TAKYEL

SBI, Sectt A/c No. 6413
Reconciliation Statement
1-Apr-2019 to 31-Mar-2020

Date	Particulars	Favouring Name / Received From	Vch Type	Transaction Type	Instrument No.	Instrument Date	Bank Date	Debit	Credit
22-6-2016	L. Kulabhidhu Singh & Co		Opening BRS	Cheque	457395	22-6-2016			12,073.00
8-7-2016	Electro Scientific Equipment		Opening BRS	Cheque	457456	8-7-2016			11,700.00
10-10-2016	A.O (Cash) BSNL Manipur		Opening BRS	Cheque	552474	10-10-2016			1,757.00
10-10-2016	Beelkish Banu		Opening BRS	Cheque	552460	10-10-2016			1,000.00
20-10-2016	Pemax Enterprises		Opening BRS	Cheque	552524	20-10-2016			17,940.00
18-1-2017	Bharti Airtel-8132954132		Opening BRS	Cheque	334853	18-1-2017			6,555.00
3-5-2017	Honorarium		Opening BRS	Cheque	08782	3-5-2017			12,566.00
11-8-2017	Contingency		Opening BRS	Cheque	626424	11-8-2017			1,500.00
18-8-2017	Warrantee Security (PG)		Opening BRS	Cheque	643678	18-8-2017			3,14,407.00
5-9-2017	Samarjit		Opening BRS	Cheque	643733	5-9-2017			14,000.00
27-9-2017	Tiddim Motors		Opening BRS	Cheque	775377	27-9-2017			21,861.00
28-9-2017	Labour Cess Deducted		Opening BRS	Cheque	775385	28-9-2017			6,33,478.00
27-11-2017	A.O (Cash) BSNL Manipur		Opening BRS	Cheque	052807	27-11-2017			2,233.00
25-1-2018	Postage, Telephone & Communication		Opening BRS	Cheque	268918	25-1-2018			1,500.00
6-2-2018	Tours and Travel Expenses		Opening BRS	Cheque	268934	6-2-2018			10,000.00
21-2-2018	Income-Tax (Salary)		Opening BRS	Cheque	366422	21-2-2018			13,310.00
28-3-2018	Refreshment		Opening BRS	Cheque	366508	28-3-2018			11,124.00
31-3-2018	Warrantee Security (PG)		Opening BRS	Cheque	002416	31-3-2018			1,28,502.00
31-3-2018	Hewlett-Packard India Sales Pvt. Ltd		Opening BRS	Cheque	002366	31-3-2018			20,00,000.00
11-5-2018	Mess Charge		Opening BRS	Cheque	607278	4-5-2018			32,207.00
4-6-2018	AMD & Associates		Opening BRS	Cheque	607322	4-6-2018			19,640.00
4-6-2018	Faculty Dev. Field Works, Trg Etc		Opening BRS	Cheque	607317	4-6-2018			1,300.00
6-6-2018	Admission Fee		Opening BRS	Cheque	607335	6-6-2018			69,040.00
6-6-2018	Placement & Career Dev.		Opening BRS	Cheque	607333	6-6-2018			50.00
11-6-2018	Group Insurance Term (GIT)		Opening BRS	Cheque	607362	11-6-2018			6,200.00
11-6-2018	GPF		Opening BRS	Cheque	607351	11-6-2018			42,000.00
10-8-2018	Babina Health Care & Hospital Industries P.L		Opening BRS	Cheque	923737	10-8-2018			5,023.00
24-8-2018	RK Lalit - Admin (Imprest)		Opening BRS	Cheque	923776	24-8-2018			19,130.00
31-10-2018	Director of Account Naharlagun AP		Opening BRS	Cheque	947049	31-10-2018			3,500.00
10-12-2018	Audio Visual Equipment		Opening BRS	Cheque	159190	10-12-2018			62.00
20-12-2018	Honorarium		Opening BRS	Cheque	003587	20-12-2018			10,000.00
11-1-2019	Security Deposit (Works)		Opening BRS	Cheque	003636	11-1-2019			2,06,627.00
28-3-2019	GST (Goods & S/T)		Opening BRS	Cheque	470437	28-3-2019			38,286.00
11-4-2019	CGST		Payment	Cheque	470471	11-4-2019			39,462.00

GST (Goods & S/T)

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NIT MANIPUR - (2017-18)

SBI, Sectt A/c No. 6413

Reconciliation Statement

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1-Apr-2019 to 31-Mar-2020

Date	Particulars	Favouring Name / Received From	Vch Type	Transaction Type	Instrument No.	Instrument Date	Bank Date	Debit	Credit
31-3-2020	M. Tech Scholarship		Payment	Cheque	633308	31-3-2020	3-4-2020	5,20,800.00	
31-3-2020	Phd Stipend		Payment	Cheque	633310	31-3-2020	3-4-2020	19,03,640.00	
31-3-2020	Phd Stipend		Payment	Cheque	633311	31-3-2020	3-4-2020	19,03,640.00	
31-3-2020	M. Tech Scholarship		Payment	Cheque	633313	31-3-2020	6-4-2020	12,400.00	
31-3-2020	M. Tech Scholarship		Payment	Cheque	633309	31-3-2020	6-4-2020	12,400.00	
4-3-2020	BOB IRG A/c 000143	NIT MANIPUR - (2017-18)	Contra	Cheque	633274	4-3-2020	7-4-2020	1,42,34,000.00	
30-3-2020	Advance to Employees		Payment	Cheque	633320	30-3-2020	7-4-2020	1,00,000.00	
31-3-2020	Emoinu Hotel		Payment	Cheque	633318	31-3-2020	7-4-2020	5,86,850.00	
31-3-2020	PK Lakshmi Mangem - Admin (Imprest)		Payment	Cheque	633323	31-3-2020	7-4-2020	26,666.00	
30-3-2020	GPF		Payment	Cheque	633325	30-3-2020	8-4-2020	17,493.00	
30-3-2020	Voluntary Scheme-VS		Payment	Cheque	633326	30-3-2020	8-4-2020	10,000.00	
31-3-2020	Manipur Service Agency		Payment	Cheque	633317	31-3-2020	8-4-2020	13,43,783.00	
31-3-2020	Chingaren Water Supply		Payment	Cheque	633315	31-3-2020	8-4-2020	3,49,052.00	
31-3-2020	Salary/Manpower UBA		Payment	Cheque	633319	31-3-2020	8-4-2020	20,000.00	
30-3-2020	EPF (EE)		Payment	Cheque	633321	30-3-2020	15-4-2020	3,43,870.00	
30-3-2020	NPS Trust Account, A/c No. 2037535		Payment	Cheque	633322	30-3-2020	15-4-2020	10,78,069.00	
6-3-2020	Professional Tax		Payment	Cheque	633289	6-3-2020	24-4-2020	32,016.00	
30-3-2020	Professional Tax		Payment	Cheque	633306	30-3-2020	24-4-2020	48,717.00	
31-3-2020	M. Tech Scholarship		Payment	Cheque	633329	31-3-2020	4-5-2020	37,200.00	
31-3-2020	Postage, Telephone & Communication	Medical Facility	Payment	Cheque	633329	31-3-2020	4-5-2020	2,538.00	
31-3-2020	Advance to Employees		Payment	Cheque	633329	31-3-2020	4-5-2020	10,000.00	
31-3-2020	Printing & Stationery		Payment	Cheque	633329	31-3-2020	4-5-2020	11,200.00	
31-3-2020	Medical Facility		Payment	Cheque	633329	31-3-2020	4-5-2020	1,10,444.00	
31-3-2020	EL Encashment		Payment	Cheque	633329	31-3-2020	4-5-2020	24,371.00	
31-3-2020	Adv - for PDA Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	19,800.00	
31-3-2020	LTC Facility		Journal	Cheque	633329	31-3-2020	4-5-2020	13,300.00	
31-3-2020	Adv - for PDA Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	11,628.00	
31-3-2020	PDA Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	20,650.00	
31-3-2020	BP Sahu (Legal Advisor)		Payment	Cheque	633329	31-3-2020	4-5-2020	72,000.00	
31-3-2020	Kunjeshori (Asst Legal Advis)		Payment	Cheque	633329	31-3-2020	4-5-2020	27,000.00	
31-3-2020	Adv - for PDA Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	45,000.00	
31-3-2020	Advance to Employees		Payment	Cheque	633329	31-3-2020	4-5-2020	4,773.00	
31-3-2020	Medical Facility		Payment	Cheque	633329	31-3-2020	4-5-2020	80,243.00	
31-3-2020	Academic Support Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	20,000.00	
31-3-2020	Academic Support Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	20,000.00	
31-3-2020	Academic Support Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	19,195.00	
31-3-2020	PDA Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	1,27,123.00	
31-3-2020	Medical Facility		Payment	Cheque	633329	31-3-2020	4-5-2020	8,492.00	
31-3-2020	Tours and Travel Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	25,349.00	

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Date	Particulars	Favouring Name / Received From	Vch Type	Transaction Type	Instrument No.	Instrument Date	Bank Date	Debit	Credit
31-3-2020	Medical Facility		Payment	Cheque	633329	31-3-2020	4-5-2020	20,841.00	
31-3-2020	Adv - for PDA Expenses		Payment	Cheque		31-3-2020	4-5-2020	18,000.00	
31-3-2020	Tours and Travel Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	25,628.00	
31-3-2020	Tours and Travel Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	4,436.00	
31-3-2020	Tours and Travel Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	3,859.00	
31-3-2020	Tours and Travel Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	30,569.00	
31-3-2020	Advance to Employees		Payment	Cheque	633329	31-3-2020	4-5-2020	5,000.00	
31-3-2020	Student Scholarship		Payment	Cheque	633327	31-3-2020	4-5-2020	40,800.00	
31-3-2020	Student Scholarship		Payment	Cheque	633328	31-3-2020	4-5-2020	40,800.00	
31-3-2020	Contingency UBA		Journal	Cheque		31-3-2020	6-5-2020	31,150.00	
19-3-2020	Jha Equipment		Payment	Cheque	633297	19-3-2020	11-5-2020	8,723.00	
31-3-2020	Chingaren Water Supply		Payment	Cheque	633331	31-3-2020	11-5-2020	44,109.00	

Balance as per company books: 45,44,764.30

Amounts not reflected in bank: 2,80,283.00 3,45,47,717.00

Balance as per bank: 3,88,12,198.30