

Minutes of the 22nd BoG Meeting
held on 21st December 2020

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Minutes of
THE 22nd MEETING
OF
THE BOARD OF GOVERNORS



Day: Monday
Time: 3.30 PM

Date: 21/12/2020
Venue: Conference Hall,
NIT Manipur, Imphal

MINUTES OF THE 22nd MEETING OF THE BOARD OF GOVERNORS HELD ON 21st December, 2020

The 22nd meeting of the Board of Governors of National Institute of Technology Manipur was held on 21st December, 2020 from 3.30 PM onwards in the Conference Hall of NIT Manipur.

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as Chairperson i/c of the BoG of NIT Manipur.

The following members were present:

- ❖ Prof. (Dr.) Goutam Sutradhar : Chairperson i/c
Director, NIT Manipur
- ❖ Shri Madan Mohan : Member
Additional Director General (T)
Department of Higher Education,
MHRD, Govt. of India
(via Video Conference)
- ❖ Shri Dhananjay Kumar Singh : Member
Deputy Secretary (Finance)
MHRD, Govt. of India
(via Video Conference)
- ❖ Prof. Uday Shanker Dixit : Member
Mechanical Engineering Dept, IIT Guwahati
(via Video Conference)
- ❖ Prof. Rajesh Kumar Bhushan (BoG Nominee) : Member
Mechanical Engineering Dept., NIT Manipur
- ❖ Dr. Y. Rohen Singh (BoG Nominee) : Member
Associate Professor, Mathematics Dept., NIT Manipur
(via Video Conference)
- ❖ Prof. Kh. Manglem Singh : Member Secretary
Registrar (i/c), NIT Manipur

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson i/c, BoG, NIT Manipur welcomed all the members. The Chairperson i/c then invited the Registrar (i/c) to initiate the proceedings on the agenda items.



ITEM NO. 22.1: Confirmation of the Minutes of the 21st Board of Governors Meeting held on 18th September, 2020 at 3.30 PM at the Conference Hall of NIT Manipur, Imphal

The minutes of 21st BoG Meeting held on 18th September 2020 was circulated to all the members and no comments were received, so the minutes is confirmed.

ITEM NO. 22.2: Action taken on the decision of the 21st Board of Governors Meeting held on 18th September, 2020 at 3.30 PM at the Conference Hall of NIT Manipur, Imphal

The actions taken on various decisions of the 21st meeting of the BoG are as under:

Sl. No.	Item No.	Agenda	Decision Taken	Action taken
1.	ITEM NO. 21.1	Confirmation of the Minutes of the 18 th Board of Governors Meeting held on 18 th December, 2019 at Conference Hall, NIT Transit House, New Delhi	The minutes of the 18 th meeting of the Board of Governors of National Institute of Technology Manipur was circulated to all the members and no comments were received so the minutes were confirmed.	Noted
2.	ITEM NO. 21.3	Confirmation of the Minutes of the 19 th Board of Governors Meeting dated 8 th April, 2020 by Circulation.	The 19 th BoG meeting was held through circulation. No comments /observations were received from the BoG members. So, the minutes were confirmed.	Noted
3.	ITEM NO. 21.4	Confirmation of the Minutes of the 20 th Board of Governors Meeting dated 5 th June, 2020 by Circulation.	Board of Governors accepted the actions taken on various decisions of the 20 th meeting of the BOG as no comments /observations were received from the BoG members. So, the minutes were confirmed.	Noted
4.	ITEM NO. 21.5:	Confirmation of the Minutes of the 18 th Finance Committee meeting held on 18 th December, 2019 at Conference Hall, NIT Transit House, New Delhi.	The minutes of the 18 th Finance Committee meeting held on 18 th December 2019 were considered. The decisions and the recommendations of the 18 th Finance Committee Meeting given therein were approved.	Noted.
5.	ITEM NO. 21.6:	Confirmation of the Minutes of the 19 th Finance Committee meeting dated 8 th April, 2020 by Circulation	The Board of Governors approved the minutes of 19 th Finance Committee meeting held by circulation.	Noted
6.	ITEM NO. 21.7:	Confirmation of the Minutes of the 20 th Finance Committee Meeting dated 5 th June, 2020 by Circulation	The Board of Governors approved the minutes of 20 th Finance Committee meeting held by circulation	Noted
7.	ITEM NO. 21.8:	Confirmation of the minutes of the 15 th Senate meeting held on 20/03/2020 by circulation	The Board of Governors noted and approved the minutes of the 15 th Senate meeting held through circulation.	Noted
8.	ITEM NO. 21.9:	Confirmation of the minutes of the 16 th Senate meeting held on 01/05/2020 by circulation	The Board of Governors noted and approved the minutes of the 16 th Senate	Noted

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			meeting held through circulation.	
9.	ITEM NO. 21.10:	Confirmation of the minutes of the 17 th Senate meeting held on 08/06/2020 by circulation	The Board of Governors noted and approved the 17 th Senate meeting dated through circulation.	Noted
10	ITEM NO. 21.11:	Confirmation of the minutes of the 18 th Senate meeting held on 06/08/2020 via Video Conference.	Board of Governors approved the minutes of the meeting of the 18 th Senate meeting, held via video conference.	Noted
11.	ITEM NO. 21.12:	To consider to adopt the discontinuation of interviews at Junior Level posts – Implementation of instructions issued by DoPT in NITs and IEST, Shibpur	Board of Governors approved to adopt the directions of MHRD letter F.No.35-4/2016-TS.III, dated 11 th December 2019 regarding discontinuation of interviews at Junior level posts in line with various circulars issued by DOPT in this regard.	To be adopted and followed in all future recruitment processes.
12.	ITEM NO. 21.13:	To consider and approve for the constitution of Committee for conducting Recruitment of Non-Teaching staff including Assistant Registrar	Board of Governors approved the constitution of a committee for recruitment of Non-Teaching staff including Assistant Registrar with the following members. (i) Senior Professor of IIT Guwahati - Coordinator (ii) Senior Professor of IIT, Guwahati - Member (iii) Registrar, IIT Guwahati - Member (iv) Registrar, NIT Patna/ NIT Agartala/ NIT Silchar - Member The committee will be responsible for preparation of syllabus, finalization of examination pattern, setting of question papers and smooth conduct of the recruitment process. BOG enquired about the amount of remuneration which is to be paid to Coordinator and committee members. The Board directed that the financial expenditure details regarding remuneration, TA/DA and other expenses be put up in the next FC and BoG for approval.	Financial implications involved for conducting recruitment of Non-Teaching staff is placed as Agenda Item No. 22.5 of 22 nd FC meeting and as Agenda Item No. 22.7 of 22 nd BoG meeting.
13.	ITEM NO. 21.14	To consider and approve the minutes of the 13 th BWC meeting held on 4/12/2019 at the conference Hall, NIT Manipur, Langol	Board of Governors suggested that it shall be placed before the Board after due approval by the 14 th BWC.	14 th .BWC meeting was held on 14/11/2020 in online mode. The Minutes of the 13 th BWC were approved. The same is placed as agenda item 22.11.
14.	ITEM NO. 21.15	To consider and approve for the creation of 1 post of official language (Rajbhasa) Hindi officer and Translator	Board of Governors approved the proposal for creation of the post of 1 post of Hindi officer and Translator. Since no sanctioned post is available, the decision of the Board may be communicated to the Ministry to sanction an additional post for the Hindi officer and Translator.	Dr.Dushyant Singh, Assistant Prof, dept. of ME has been assigned the additional charge of Hindi Officer i/c till the sanctioning of additional post and recruitment of a

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				Permanent officer. Relevant letters for sanctioning of the post of Hindi Officer and Translator has been sent to the Ministry.
15.	ITEM NO. 21.16:	To ratify the constitution of expert committee for Ongoing construction	<p>Board of Governors held on 18th September, ratified the following committee of expert members to review the future and ongoing construction projects in NIT Manipur.</p> <ol style="list-style-type: none"> 1. Prof. (Dr) S.R Gandhi, Director, SVNIT Surat(Geotech Specialisation)- Chairperson 2. Mr. Ajay Kumar Agarwal, Retd. Chief Engineer, CPWD Gandhinagar 3. Prof. Narendra Kumar Samadhiya, Civil Engineering Department, IIT Roorkee (Geotech Specialisation) 4. Prof. S.K. Deb, Civil Engineering Department, IIT Guwahati (Structural Specialisation) 5. Prof. Devdas Menon, Civil Engineering Department, IIT Chennai (Structural Specialisation) 6. Prof. Ajoy Chakraborty, Professor & Dean (P&D), NIT Agartala (Electrical specialisation) 7. Mr. Ankur Lohan, Executive Engineer, CPWD, Manipur 8. Mrs. Chaitali Bramha, Registrar, CIT, Kokrajhar 9. A person nominated by the Higher Education Department, Govt. of Manipur <p>Terms of Reference:</p> <ol style="list-style-type: none"> 1. To study the feasibility of continuing the institute in the present location. 2. To study the various problems affecting the present location including frequent flood, poor quality of soil etc. 3. Higher cost of construction 4. Re-assessment of the various ongoing structures like M.P.Building, 300 bedded Boys Hpostel, 30 Men Barrack, Type III & IV Quarters etc in the permanent campus. 5. Scope for future construction plan of the institute. <p>BOG enquired about the amount of remuneration, which will be paid to chairperson and committee members. Financial expenditure details regarding remuneration, TA/DA and other</p>	Placed as Agenda item No. 22.8

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			expenses will have to be put up in the next FC and BoG for approval. Dean (P&D) will act as member secretary of the committee.	
16.	ITEM NO. 21.17	To Re-consider the decision of granting one time age relaxation to outsourced staff	Board of Governors decided that Ministry of Education guidelines should be followed.	Noted
17.	ITEM NO. 21.18	Ratification of Dr. Y. Rohen Singh, Assistant Professor as Registrar In-Charge	Board of Governors ratified Dr. Y. Rohen Singh, Assistant Professor as the Registrar In-Charge from 19/08/2019 to 14/09/2019 during the medical leave of Prof. Kh. Manglem Singh.	Noted
18.	ITEM NO. 21.19	To consider and approve Dr. Dushyant Singh, Assistant Professor, Mechanical Engineering Department as BoG nominee to the Finance Committee	Dr. Dushyant Singh had submitted an application to relief him from the position of BOG nominee to finance committee. The 21 st meeting of the Board of Governors held on 18 th September noted this development and approved the nomination of Prof. Rajesh Kumar, Bhushan Professor, Mechanical Engineering Department as BoG nominee to the Finance Committee and Senate nominee to BoG.	Noted. Office Order issued Vide No. NITM.1/(103-Estt)/Senate/2013/279 dated 15/09/2020
19.	ITEM NO. 21.20	To approve the Regularisation of faculty member who was appointed as Assistant Professor (on contract) and has completed Ph D degree	The BoG approved to regularise the service of Dr. Huirem Neeranjan Singh, Asst. Professor, Department of Mechanical Engineering who was appointed as Asst. Professor (on contract) under three tier flexible scheme in the pay scale of Rs. 15600-39100 + AGP Rs. 6000/- after having awarded Ph.D degree with effect from original date of joining the Institute on contract basis. Dr. Neeranjan Singh, Asst. Professor, Department of Mechanical Engineering will be on probation for a period of one year from the date of defence /award of his Thesis/Ph.D.	Order issued Vide Office Order No. NITM.1/(22-Estt)/BOG/2018(Pt.)/473 dated 06/11/2020.
20.	ITEM NO. 21.21	Report of the Departmental Visiting committee and External Institute Review committee	Board of Governors noted the report of the Departmental Visiting committee and External Institute Review committee and appreciated the initiative taken up by the institute.	Noted
21.	ITEM 21.22	Pending Dues of different firms related to purchase of equipment, furniture, books etc.	Board of Governors approved the recommendation of 21 st Finance Committee for release of payment against dues of the Four firms from IRG fund who has supplied furniture during 2015-2017 which is around Rs 75,95,442/-	Under process and payment release for some firms.

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22.	ITEM NO. 21.23	To consider and approve the Annual Accounts for the FY 2019-20	Board of Governors approved the decision of 21 st finance committee in this regard. As suggested by the Finance Committee the same may be placed in the next BoG or by circulation after making necessary rectification as suggested by the Internal Auditor	Already circulated on 9.10.2020 and approval received on 16.10.2020
23.	ITEM NO. 21.24	To consider and approve the Budget for the Financial Year 2020-2021	Board of Governors approved the decision of 21 st finance committee in this regard	Noted
24.	ITEM NO. 21.25	To consider and approve the Re-Constitution of Building Works Committee (BWC) of the institute	Board of Governors approved the Re-Constitution of Building Works Committee (BWC) of the institute	Office Order issued Vide No. NITM.1/ (7-Estt)/Order/2019(Pt.)/414 , dated 22/10/2020
25.	ITEM NO. 21.26	Comprehensive report on TEQIP-III	BoG noted the information that TEQIP-III is extended till March 2021. There was detailed discussion on renewal/procurement of e-journals. Committee resolved that Renewal/procurement of Science direct is sufficient as it covers both science and engineering streams. BoG approved recommendation of the 21 st Finance Committee.	Under process for timely compliance.
26.	ITEM NO. 21.27	To consider the reimbursement of internship expenditure from the Procurement fund of TEQIP-III	Board of Governors approved the decision regarding reimbursement of internship expenditure from the Procurement fund of TEQIP-III estimated expenditure of approximately Rs. 15, 00,000/- as per TEQIP III rules [Please see the FC resolution].	Process for timely compliance is going on.
27.	ITEM NO. 21.28	Latest Internal Audit Report and Statutory Audit Report of TEQIP – III for Ratification in the BoG	Board of Governors approved the decision of 21 st Finance Committee in this regard.	Noted
28.	ITEM NO. 21.29	Updated status of the Audited Accounts of NIT Manipur for the FY 2018-19	Board of Governors approved the decision of 21 st Finance Committee in this regard.	Noted
29.	ITEM NO. 21.30	Discussion on the purchase of Laptop, Digital Pad with earphones for conducting Online Classes	Board of Governors approved the recommendation of 21 st Finance Committee to utilize the IRG funds for the purchase of Laptop, Digital Pad with earphones for conducting Online Classes as there is no fund available OH-35.	Under process for procurement
30.	ITEM NO. 21.31	To consider and approve the Minor Civil Works – C/o Partitioning in proposed Electrical Engineering Laboratory, NIT Manipur, Permanent Campus (earlier approved in the 18 th BoG	Board of Governors approved the decision of 21 st Finance Committee for Minor Civil Works – C/o Partitioning in proposed Electrical Engineering Laboratory at tentative estimate of Rs. 8,62,631/- from IRG fund.	Tendering for empanelment of contractor was done.

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		meeting held on 18/12/2019 under TEQIP – III project fund) for implementation from IRG fund		
31.	ITEM NO.21.32	1. To consider and approve the Minor Civil works of Mechanical and Computer Science Engineering department (earlier approved in the 18 th BoG meeting held on 18/12/2019 under TEQIP – III project fund) for implementation from IRG fund	1. Board of Governors approved the decision of 21 st Finance Committee for Minor Civil works of Computer Science Engineering department an estimated budget of Rs.10,82,728/- from IRG fund and Mechanical Engineering department an estimated budget of Rs.28,53,146/- from IRG fund.	Tendering empanelment of contractor was done.
		2. To consider and approve for rectification of 13 th BWC meeting minutes: Item No. 13.6 – related to “Flood related challenges and Land issues being faced at NIT Manipur...” which was held on 4/12/2019.	2. Board of Governors approved the recommendation and decision of 21 st Finance Committee in this regard	Noted
32.	ITEM NO. 21.33	To consider and approve the Re-Constitution of Institute Construction Committee to oversee all construction related matters including planning, design, monitoring etc. in conformity with GFR, CPWD Manual and MHRD – Master Circular on Infrastructure Projects (dated 03/06/2019	Board of Governors approved the Re-Constitution and composition of Institute Construction Committee with the following members: 1. Dean (P & D), Ex-Officio Chairperson 2. Executive Engineer- Member Secretary 3. HoD (Civil) or his representative- Member 4. HoD (Electrical) or his representative- Member 5. Junior Engineer (Civil) - Member 6. Junior Engineer (Electrical) – Member 7. Draftsman Engineer i/c- Member 8. Accounts officer- Member 9. External nominee : to be invited from reputed institute/public sector/Industry	Office Order issued Vide No. NITM.1/(7– Estt)/Order/2019 (Pt.) / 413, dated 22/10/2020
33.	ITEM NO. 21.34	Approval for appointment of the Waiting List Candidate for the post of Assistant Professor, Electrical Engineering Department	Board of Governors approved the appointment of Dr. Kundan Kumar for the post of Assistant Professor, Electrical Engineering Department in pay level 10 as per 7 th CPC. Dr. Kundan Kumar was in Waiting List 1 (in same category) as per the recommendation of the selection Committee for Electrical Engineering Department.	Appointment Order Issued Vide No.NITM.1/(2b- Estt)/Reg/App/2018/3 91 dated 14/10/2020 and has joined on 3 rd Nov 2020.
34.	ITEM NO. 21.35	Payment of minimum wages to contractual staff	Board of Governors approved the recommendation of the 21 st Finance Committee Meeting to fill the vacant regular post.	Noted and placed as Agenda Item No. 22.18
35.	ITEM NO. 21.36	Financial Status of the institute as on 31/08/2020	Board of Governors noted the financial status of the institute as on 31/08/2020	Noted
36.	ITEM NO. 21.37	Releasing of fund for completed RCC Culvert constructed in front of Gate 2 on urgent basis, from	The Board of Governors approved the recommendation of 21 st Finance Committee to release the bill amount of	Released. Vide S.O. No. 2020-21, 267(A) dated 7/10/2020.

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		IRG Fund	Rs. 16,70,974/- from IRG Fund for the completed RCC Culvert constructed in front of Gate 2 on urgent basis.	
37.	ITEM NO. 21.38	Request for depositing funds against various sanctioned works undertaken by CPWD at NIT Manipur	BoG instructed that the request of CPWD to the institute to release the balance fund of Rs. 16 crores approximately has to be discussed in finance committee first. The matter be placed as Agenda Item in the next FC and BoG meeting.	Placed as agenda item No.22.15
38.	ITEM NO. 21.39	Any other items with the permission of the Chair 1. Proposal for allocation of additional work to Shri L. Dorendro Singh (Assistant Registrar)	1. BoG approved the following additional responsibilities which does not have financial implications to Shri L. Dorendro Singh, Assistant Registrar in addition to the present duties assigned to him for Hostel and as Nodal Officer, COVID-19: All files related to Leaves of all regular and contract employees a) All files related to leaves of regular and contractual employees. b) Files related to issuance of NOC, Release order, Experience Certificate etc. c) Files related to management and control of outsourced staff (Security guard, Housekeeping, office attendant etc.) d) Files related to students' extra-curricular activities. e) Drafting of orders, correspondences which are of non-confidential nature f) Other assignments which the Director deems appropriate.	Notification issued Vide NITM.1/(22-Estt) / BOG / 2018(Pt.) / 359 dated 06/10/2020
		2. Proposal for appointment of Dr. Th. David as Joint Registrar / Deputy Registrar	2. BoG agreed that Dr. Th. David Singh, Associate Professor may be given additional responsibility as Faculty In-Charge (Admin/ Fin/ Estt) reporting to the Registrar (i/c) to assist the Registrar. There will be no extra remuneration for this assignment. This work will be in addition to his academic assignments.	Office Order issued Vide NITM.1/(22-Estt)/BOG/2018(Pt.)/378 dated 12/10/2020
		3. Organising Virtual Convocation Ceremony	3. BoG approved the proposal for organizing the 7 th Annual Convocation through On-Line mode with limited physical presence of participants and observation of SOP guidelines issued by MHA, Govt. of India. The date may be decided by the Institute as per assessment of the situation and availability of the Chief Guest.	7 th Annual Convocation of NIT Manipur through On-Line mode was held on 12/10/2020.




	4. Proposal for opening of Internal Audit Cell and appointment of an Accounts Officer	4.BoG approved the proposal to open an Internal Audit Cell and allocating the responsibility of Internal Audit officer to Shri Laishram Ibocha Singh, retired Sr. Audit Officer who was appointed as Accounts Officer on contract basis and joined the institute on 16 th December, 2019 and to appoint a retired person as Accounts officer on contract/outsourced basis in place of Shri Laishram Ibocha Singh.	Interview for appointment of Accounts Officer to be held on 22 nd Dec 2020.
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ITEM NO. 22.3: To review the rules and regulations of Trainee Teachers at NIT Manipur as per Order No.F.23 – 12/2009 – TS.III (Pt.)

22nd BOG approved the following points related to Trainee Teachers:

1. **Employment status of Trainee Teachers-** Trainee Teacher will be considered as Trainee Teacher overriding the Item number 15.9 of 16th Finance committee meeting minutes of NIT Manipur.
2. **Reimbursement of full registration fee of Trainee Teachers-** All the fees towards M. Tech and PhD programme will be reimbursed w.e.f 21-12-2020.
3. **Corrections in the salary slip of the Trainee teachers-** Corrections are to be done as per guidelines of MHRD for Trainee teachers.
4. **Utilization of Contingency fund-** Director NIT Manipur is authorized to sanction the Utilization of Contingency fund on case-to-case basis for Trainee teachers.

ITEM NO. 22.4: To consider and approve the Special Cash package equivalent in lieu of Leave Travel Concession Fare for Central Government Employees during the block 2018-21

The 22nd BoG approved the Special Cash package equivalent in lieu of Leave Travel Concession Fare for Permanent Employees only during the block 2018-21, w.e.f date of issue of letter by Central Government vide order no F.No.12(2)/2020-EII(A), dated 12th October 2020 and subsequent instructions.

ITEM NO. 22.5: To ratify and adopt the Amendments in the Statutes of NITs and IEST, Shibpur

The 22nd BoG ratified the amendments in the Statutes of NITs and IEST proposed by the NIT council in its 11th and 12th-meeting which were circulated to all the members and approved by circulation by the members.

ITEM NO. 22.6: Proposal for a decision on recruitment of Non-Faculty positions

The 22nd BoG has noted the pending recruitment of various Non-Faculty posts for a long time due to the reasons stated below:

- (i) Sanctioned of additional posts before the recruitment process was started.




- (ii) Some sanctioned posts which were advertised in 2010 and 2012 have been abolished as per the new RR prepared by the Ministry for non-faculty.
- (iii) Change in basic qualifications of several positions.
- (iv) Change in recruitment process including abolishment of interviews for Group B and C positions.
- (v) Change in reservation policy including implementation of EWS reservation

The following posts whose previous advertised RR are either different or abolished as per the Revised RR are proposed to be re-advertised as per the proposed post mentioned in the Revised RR:

Sl.No	Earlier Sanctioned Post	Proposed Post	Remark
1	Nurse	Lib. & Infn. Asst	Earlier sanctioned post of Nurse abolished as per new RR. The two post are of same Pay level. The Post of Pharmacist was of lower pay level.
2	Multitasking Staff	Office Attendant/ Lab Attendant	Earlier eligibility was X Passed, as per new RR it is XII passed
3	Accountant	Superintendent	Post of Accountant abolished as per new RR. Accountant and Superintendent are of the same Pay Level

22nd BOG approved the change in nomenclature of the posts and filling of proposed posts. 22nd BOG observed that there is no need to send proposal regarding nomenclature of the posts to Ministry of Education for approval.

22nd BoG approved to go for fresh advertisement after cancelling all previous advertisements in the light of the adoption of new RR, abolishment of interview for Group B and lower posts and implementation of EWS reservation. Proper mapping is to be done before advertisement of posts.

ITEM NO. 22.7: To consider and approve the financial implications for conducting recruitment of Non-Teaching staff

22nd BOG approved the recommendation of the 22nd Finance Committee regarding the financial implication amounting to tentative Rs.30,64,340/- (Rupees Thirty Lakh sixty four thousand three hundred and forty only) for conducting the recruitment of Non-Teaching staff. The application fee may be raised to Rs.1000/- (General/ OBC/EWS Male) Category in order to meet the expenditures for recruitment processes. This shall be done in such a way that all the amounts which will be incurred during recruitment process shall be within the total amount collected as recruitment fee from the applicants/candidates, as far as possible.

ITEM NO. 22.8: To consider and approve the financial implications for the expert committee constituted to review the future and ongoing construction projects in NIT Manipur.

22nd BOG approved the recommendation of the 22nd Finance Committee regarding the financial

implication amounting to tentative Rs.6,22,000/- (Rupees (Six lakhs twenty two thousand) for the expert committee to review the future and ongoing construction projects in NIT Manipur. 22nd BOG approved to conduct at least one physical meeting and two/three virtual meetings to minimize the expenses on the committee to review the future and ongoing construction projects.

ITEM NO. 22.9: To consider the proposal for convening of DPC under sealed cover proceedings for financial upgradation under MACPS

22nd BoG approved the proposal for conducting sealed cover DPC proceedings of Shri L. Dorendro Singh, who is presently working as Assistant Registrar in the grade pay of 5400 for financial upgradation to 6600 GP (6 CPC).

ITEM NO. 22.10: To consider the minutes of the 19th Senate meeting held on 03/11/2020 via Video Conference

22nd BoG noted and approved the minutes of the 19th Senate meeting held on 03/11/2020.

ITEM NO. 22.11: To consider and approve the minutes of the 13th BWC meeting held on 04/12/2019 at the Conference Hall, NIT Manipur, Langol

22nd BoG noted and approved the minutes of 13th BWC meeting which were also confirmed by the 14th BWC.

ITEM NO. 22.12: To consider and approve the Standard Operating Procedure (SOP) for Cumulative Professional Development Allowance (CPDA)

22nd BOG asked to follow CPDA guidelines.

ITEM NO. 22.13: Confirmation of the minutes of the 21st Finance Committee meeting held on 18th September, 2020 at 2.30 PM at the conference Hall, NIT Manipur

The 21st Finance Committee meeting minutes were circulated to all the BoG members for any comments /observations. No comments /observations were received so the same is confirmed by BoG.

ITEM NO. 22.14: To consider and approve to procure the Hardware/furniture requirement of Department/New faculty

22nd BoG approved the recommendations of 22nd Finance Committee for the procurement of the following Hardware/furniture requirement of Department/New faculty costing around 27,75,000(27.75 lakhs) from IRG as per the details mentioned below.

Sl. No.	Items required	Qty. (No.)	Estimated rate (Rs.)	Total Estimate (Rs.)	Department
1	Workstation	10	160000.00	1600000.00	For Mechanical Department
2	Computer	5	60000.00	300000.00	For Faculty/Staff

3	Printer	10	20000 00	200000.00	For Faculty/Staff
4	UPS 1 KVA	5	15000 00	75000 00	For Faculty/Staff
5	Colour Printer (High End)	1	265000 00	265000 00	For printing Grade Card. Provisional Certificate of students
6	Steel Almirah	10	23500 00	235000 00	For keeping personal records of students and Academic related files
7	Steel Rack	10	10000 00	100000 00	
	Total			27,75,000.00	

ITEM NO. 22.15: Request for depositing funds against various sanctioned works undertaken by CPWD at NIT Manipur

22nd BoG discussed and noted the proposal of 22nd Finance Committee stating that the matter may be put up after the approval of Revised Cost Estimation by the appropriate committee of Ministry of Education.

ITEM NO. 22.16: Construction of partition Wall for Deans' room for Rs. 5,25,500/ tentatively

22nd BOG approved the recommendation of the 22nd Finance Committee to authorize the Director NIT Manipur to take a decision in this matter.

ITEM NO. 22.17: Refabrication /Refurbishment of partition wall of Administrative block for Rs. 64,000/- tentatively

22nd BoG approved the recommendation of 22nd Finance Committee Meeting and authorized the Director NIT Manipur to take a decision on the matter.

ITEM NO. 22.18: To consider the proposal of Institute Committee for enhancement of salary of contractual non-faculty staff

22nd BoG approved the following recommendation of the 22nd Finance Committee w.e.f 21-12-2020:

1. To retain the existing contractual employees except those above 56 years and gradual phasing out of contractual staff as soon as recruitment of regular posts are conducted.
2. Implementation of minimum wages of the Govt. of India in the category of unskilled, semi-skilled and skilled person and on par with that implemented for outsourced staff of NIT Manipur:

Sl.No	Designation	Category	Minimum Basic wages (Rs.)	VDA	Total per Day
1	Attendant	Semi-	460	101	561

		skilled			
2	Driver/Asst. Hostel Supervisor	Skilled	500	110	610
3	Hostel Supervisor/ P.S to Director	Skilled	520	114	634

3. Apart from the categories mentioned above, to uniformly enhance 17% increment to their existing consolidated pay of the contractual non-teaching staff.
4. Nominal increment for seniority based on their date of initial joining in the Institute
i.e. a) Rs. 1000/- for staff who have completed 10 years of service in the same or equivalent post
b) Rs. 500/- for staff who have completed 5 years of service in the same or equivalent post

22nd BOG also approved the recommendation of 22nd Finance Committee that, efforts should also to be made for filling the sanctioned post. When a regular post is filled contractual non-faculty staff against that post is to be phased out.

ITEM NO. 22.19: To consider and approve for implementation of the Government of Manipur Order for enhancement of duty allowance of Manipur Home Guard volunteers posted at NIT Manipur to Rs. 18,689/-.

22nd BoG noted the reduction in the total number of workforce deployed in the campus and the relieving of 12 home guard volunteers by the Institute on 25th Nov 2020. The Board also approved the recommendation of the 22nd Finance Committee for enhancement of duty allowance of Manipur Home Guard volunteers posted at NIT Manipur to Rs. 18,689 w.e.f. 01/01/2020.

ITEM NO. 22.20: To consider and approve the Compliance report to the comments on Annual Accounts for the year 2019-20 by the Internal Audit

22nd BoG has noted the advice of the FC stating that the compliance to point wise observations is to be provided in tabular form.

ITEM NO. 22.21: Financial status of the Institute as on 01/12/2020

22nd BoG has noted the Financial status of the Institute as on 01/12/2020.

ITEM NO. 22.22: Point-wise action taken report of the institute on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19

22nd BoG has noted the advice of the Finance Committee stating that the point wise action on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19 is to be provided in tabular form.

ITEM NO. 22.23: Any other items with the permission of the Chair

Issues related to the proposal of Shija Hospitals and Research Institute, Imphal for setting up of a Medical College in Langol

22nd BoG noted the matter and observed that, BOG does not have any role in this matter.

The meeting ended with vote of thanks to the Chair



(Prof. Kh. Manglem Singh)
Secretary,
Board of Governors
National Institute of Technology Manipur



Prof. (Dr.) Goutam Sutradhar
Director & Chairperson i/c,
Finance Committee & BoG,
National Institute of Technology Manipur