



National Institute of Technology, Manipur

Institutes of national importance in Imphal, Manipur

SIX MONTHS INTERNSHIP POLICY

Guidelines and Procedures

Preamble:

Internship undoubtedly enhances the practical exposure and skills of a student and eventually his/her employability. At present, all engineering undergraduates are undergoing the following:

- Workshop Training after 2nd Semester, 4 Week Industrial Internship after 4th Semester, and 6-8 Week Industrial Internship after 6th Semester.
- In addition to this Institute may also permit B.Tech. students to undergo a 6-month internship cum placement (subject to the grant of specific permission by the Institute) during the 8th Semester of B. Tech. for which specific eligibility conditions are to be met by the students.
- The policy applies to the students for placements and will also be applicable to the students seeking a 6-month internship.

Key Points:

1. The students who want to avail of the 6-month internship during their 8th semester must not have more than 3 backlogs.
2. Students opting 6-month internship will be allowed to appear in campus placements like all other students.
3. The internships have to be strictly completed at least one week before the end of the semester assessment as mentioned in the academic calendar.
4. All such students who wish to undertake a 6-month internship or those who are selected for such an internship will have to give an undertaking that such an internship will not affect their academic output.

Guidelines to the Departments:

1. Each department will form an "Internship advisory committee, IAC" to address all academic activities related to the internship, allotment of course, and all activities ranging from approving an internship to grading.

2. The committee will form an evaluation criterion for the internship as per the following guidelines:

- At the end of 6 months, each student is expected to submit a project re-port and make a presentation to a department-specific evaluation committee.
- Grades will be given based on the quality of both, the report and presentation, as well as on the report submitted by the external supervisor from the company.

Guidelines to the Students:

- Students who are interested in internships are required to register in the training & placements department.
- Students having three or more backlogs are not allowed to take this internship.
- 6-Month Internships are allowed only when students received a 6-Month Intern+ PPO from a company.

