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NATIONAL INSTITUTE OF TECHNOLOGY, MANIPUR

(Mentor Institution-NIT Agartala)

Agenda for the 1st meeting of the Board of Governors of NIT, Agartala to be held on July 13, 2010 (Tuesday) at 4:30 PM at Conference Hall, 1st Floor, 'C' Wing, MHRD, New Delhi.

AGENDA ITEMS

Item No.	Items
1.	Confirmation of the Minutes of Joint Meeting of the Board of Governors meeting. ✓
2.	Action taken on the decision of the Joint Meeting of the Board of Governors held on 13 th May 2010 at Ministry of HRD, Shastri Bhawan, New Delhi. ✓
3.	Recommendation of the 1 st meeting of Finance Committee to be held on 13.07.2010 at 4.00PM at Conference Hall, MHRD, New Delhi
4.	To consider the proposal for recruitment in different Teaching and Non-Teaching posts.
5.	To consider the proposal of Walk-in-Interview to cater the need of Faculty and Non-Faculty.
6.	Selection of Architect for making of Master Plan
7.	To consider the approval for setting up of Laboratories.
8.	To consider the approval of Syllabus and Academic Calendar 2010-2011 for first and second semester & Approval of Regulations (General) common to all degree programme.
9.	To consider formation of the Building & Works Committee.

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AGENDA IN DETAILS

Item No. 1: *Confirmation of the Minutes of Joint Meeting (First meeting) of the Board of Governors meeting.*

The minutes of the Joint Meeting (first meeting) of the Board of Governors held on 13th May 2010, at Ministry of HRD, Shastri Bhawan, New Delhi were circulated by Dr. Harvinder Singh, Deputy Secretary (PAE), MHRD, Govt. of India vide the letter No. F. 23-13/2010-TS.III, dated: 22nd June 2010 among all the members of the Board of Governors of new NITs. Now it is placed before the Board of Governors (Annexure - I.I) for confirmation of the minutes of the first meeting of the Board of Governors of NIT Manipur.

Item No. 2: *Action taken on the decision of the Joint Meeting (First meeting) of the Board of Governors held on 13th May 2010 at Ministry of HRD, Shastri Bhawan, New Delhi.*

The actions taken on the decision of the first meeting of the Board of Governors held on 13th May 2010 are provided in tabular form.

Sl No.	Resolution No.	Content	Action taken
1	2	The issue regarding the formation of Academic Council (i.e. Senate).	The issue is under progress.
2	3	The issue regarding the formation of the Finance Committee.	The issue is under progress.
3	4	The issue regarding formation of the Building & Works Committee.	The issue is under progress.
4	5	The issue regarding Selection Committee of the Faculty and Non-Faculty.	The issue is under progress.
5	6	The issue regarding recruitment rules and service rules.	The Committee assigned to frame the RR and SR will take care.

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6	7	The issue regarding three committees with terms of references & composition: [(a) Committee for the RRs of the faculty posts, (b) Committee for the RRs of the non-faculty posts, (c) Committee for the Service Rules etc. for the faculty and non-faculty posts of the new NITs.]	The Committees whom the issues are assigned will take care.
7	9	In respect of the report of the Committee of the Service Rules etc, it was decided by the BoG that the same would be adopted from the first Statues of the NITs and the NIT Act, 2007.	Considered for adoption from the First Statues of the NITs and the NIT Act, 2007 with the approval of the Central Govt. from time to time.
8	11	The issue regarding the delegation of the financial powers.	Power is delegated to the mentor Director and this is being followed.
9	12	The issue regarding arrangement of faculty members in the new NITs until recruitment to the newly created posts are made.	For recruitment advertisement has been released for regular recruitment as well as for contractual recruitment.
12	13	(a) Non-Faculty posts will be advertised on All India basis. (b) The faculty and non-faculty employees from mentoring institutes may be allowed to work in new NITs on short term deputation basis or on contract basis as the case may be. (c) In case, suitable persons are not available for the post of Registrar, the post of Registrar may be downgraded to that of Deputy Registrar and from the available candidates, Deputy Registrar may be appointed. Necessary	Advertisement has been released as per the guideline. The decision is being followed. Decision will be taken in due course if any problem arises.

		<p>entries in this regard are to be made in the employment notice itself.</p> <p>(d) No money is to be given to State Government for making the temporary campus fit for starting the new session i.e. from July 2010. No rent is also to be paid to the State Government for the period during which the temporary campus would be provided by them.</p>	<p>The decision is being followed.</p>
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Item No. 3: *Recommendation of the 1st meeting of Finance Committ to be held on 13.07.2010 at 4.00PM at Conference Hall, MHRD, New Delhi*

Item No. 4: *To consider the proposal for recruitment in different Teaching and Non-Teaching posts.*

National Institute of Technology Manipur is newly established Institute in the North-East part of India by the Ministry of HRD. The academic session of the Institute will be started from the month of July' 2010 i.e. academic session 2010-2011. The total intake capacity of the Institute is 90 students (i.e. in 03 branches @ 30 each) in the first year. To starts the academic curriculum from the current academic session Teaching and Non-Teaching staff are urgently required. In view of that Ministry of HRD sanctioned 8 (eight) nos. of Teaching posts and 9 (nine) nos. of Non-Teaching posts vide letter No. F. 24-2/ 2010-TS.III, dt. 7th May 2010, in respect of creation of faculty post is depend on the ratio in between student and faculty in the Centrally – funded Technical Institutes is 12:1, inter-se ratio of 1:2:4 for Professor, Associate Professor and Assistant Professor. The Non-Faculty strength may be calculated on the basis of strength in between Faculty and Non-Faculty i.e. 1:1.1.

The Institute published an Employment Notification vide No. F. NITA. 3 (4-GEN)/ IMPHAL/ 2010-33, dated: 02-07-2010 (which is annexed herewith) widely for recruitment of regular Faculty and Non-Faculty in 4 (four) national dailies (i.e. Times of India, The Telegraph, The Assam Tribune, Sanghai Express) and 1 (one) local dailies (i.e. Imphal Free Press) and the total expenditure is carrying out Rs. 2,46,667.00 (Rupees Two Lakhs Forty Six Thousand Six Hundred and Sixty Seven) only. The break up of the posts is as shown below:

Sl. No.	Name of the Post	No. of Post
1.	Professor	1 no.
2.	Associate Professor	2 nos.
3.	Assistant Professor	5 nos.
4.	Registrar	1 no.
5.	Assistant Registrar	1 no.
6.	Technical Assistant	1 no.
7.	Superintended/ Accountant	1 no.
8.	Stenographer	1 no.
9.	Junior Assistant	2 nos.
10.	Technician	2 nos.

Now it is placed before the Board for kind perusal and approval.

Item No. 5: *To consider the proposal of Walk-in-Interview to cater the need of Faculty and Non-Faculty.*

National Institute of Technology Manipur is newly established Institute in the North-East part of India by the Ministry of HRD. The academic session of the Institute will be started from the month of July' 2010 i.e. academic session 2010-2011. To cater the need of Faculty and Non-Faculty for this Institute an advertisement vide the No. F. NITA. 3 (4-GEN)/ Imphal/ 2010/ 2537-40, dated: 07-07-2010 (which is annexed herewith) has already been done in 3 (three) national dailies (i.e. The Telegraph, The Assam Tribune, Sanghai Express) and 1 (one) local dailies (i.e. Imphal Free Press) for Walk-in-Interview and the expenditure has come out Rs. 39,773.00 (Rupees Thirty Nine Thousand Seven Hundred and Seventy Three) only. The date of interview scheduled on 16th July 2010 at Hotel Imphal, North A.O.C, Imphal, Manipur. The break up of recruiting the number of in different post of Faculty and Non-Faculty on contract basis through the Walk-in-Interview is shown below:

Sl. No.	Name of the Post	No. of Post
1.	Professor	1 no.
2.	Associate Professor	2 nos.
3.	Assistant Professor	5 nos.
4.	Administrator	1 no.
5.	Superintended/ Accountant	1 no.
6.	Junior Assistant	1 nos.

Now it is placed before the Board for kind perusal and approval.

Item No. 6: *Selection of Architect for making of Master Plan.*

The Institute is newly established by the Ministry of HRD in the North-East part of India. Students are coming for taking admission from the various part of the country through qualifying the AIEEE. The infrastructural facility has to be enhanced to accommodate students, faculties and non-faculties. To develop the infrastructure in the periphery of the Institute a good line of drawing is required. In this connection a Master Plan is required in way of infrastructural development by appointing an Architectural firm. The selection of Architectural firm may be done by inviting Expression of Interest (EoI).

Now it is placed before the Board for the administrative approval.

Item No. 7: *To consider the approval for setting up of Laboratories.*

The first year classes will be started from the current academic session 2010-2011 of the Institute. To cater the needs of laboratory facilities for the students is to be set up. In this regard about Rs. 65.00 lakhs is required for setting up of the laboratories for the Physics, Chemistry, Basic Electronics, Computer, Engineering Drawing etc.

Now it is placed before the Board for kind perusal and approval.

Item No. 8: *To consider the approval of Syllabus an Academic Calendar 2010-2011 for first and second semester*

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Approval of Regulations (General) common to all degree programme

Item No. 9: *To consider formation of the Building & Works Committee*

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Minutes of the First Meeting of the Board of Governors of the NIT Manipur was held on 13-07-2010 at 4.30PM in the Conference Hall of MHRD (in room no. 112, C - Wing, Shastri Bhawan, New Delhi)

The First meeting of the Board of Governors of NIT Manipur was held on 13th July 2010 under the Chairmanship of Ms. Vibha Puri Das, Secretary (HE) as well as the Chairperson of all the Boards of Governors of new NITs. The meeting was attended by the following members.

- i) Ms Vibha Puri Das, Chairperson, Board of Governors, Ex-officio Chairperson.
- ii) Mr. N. K. Sinha, Joint Secretary (DE/T) MHRD, New Delhi.
- iii) Shri H. R. Joshi, Director (NITs), Ministry of Human Resource Development, Department of Higher Education, New Delhi.
- iv) Mr. Harvinder Singh, Deputy Secretary (NITs), MHRD, Department of Higher Education.
- v) Mr. Moses Chalai, Commissioner (Technical Education), Govt. of Manipur, represented the State of Manipur.
- vi) Prof. (Dr.) P. K. Bose Director NIT Manipur.

The Member who expressed their inability to attend the meeting are:

- i) Shri S. K. Ray, Addl. Secretary and Financial Advisor, NHRD, New Delhi.
- ii) Dr. D. K. Pliwal, Deputy Educational Advisor, MHRD, Member Secretary - AICTE.

At the outset Secretary (HE) welcomed all the participants for attending the First meeting of the Board of Governors of the NIT Manipur and narrated the important tasks of starting academic session of the new NITs. Then the Chairperson requested Joint Secretary (DE/T) to initiate the discussion on the Agenda points prepared by the NIT Manipur.

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Item No. 1: Confirmation of the Minutes of Joint Meeting of the Board of Governors meeting.

The Board confirmed the minutes of the First Joint meeting of the Board of Governors of the new NITs held on 13th May 2010 at Shastri Bhawan, New Delhi.

Item No. 2: Action taken on the decision of the Joint Meeting (First Meeting) of the Board of Governors held on 13th May 2010 at Ministry of HRD, Shastri Bhawan, New Delhi.

The Board noted the action taken report of the decisions of the first joint meeting.

Item No. 3: Recommendation of the 1st meeting of Finance Committee to be held on 13.07.2010 at 4.00PM at Conference Hall, MHRD, New Delhi

The minutes of the Finance Committee was read and the members unanimously accepted the same. (See Annexure)

Item No. 4: To consider the proposal for recruitment in different Teaching and Non-Teaching posts.

The Board, after having discussions approved the proposal for recruitment of 8 (eight) Faculty posts (one Professor, two Associate Professor and five Assistant Professor) and ~~five~~ numbers of Non-Teaching post as per sanction given by the MHRD vide their letter No.F.24-2/2010-TS.III dated 07-05-2010 and requested the Director NIT Manipur, for recruitment against the sanctioned posts.

Item No. 5: To consider the proposal of Walk-in-Interview to cater the need of Faculty and Non-Faculty.

The Board after having discussions at length approved the proposal of the Institute for conducting Walk-in-Interview for recruitment of contractual / on deputation of Faculty and Non-Faculty posts to facilitate commencement of academic and administrative operation at NIT Manipur and requested the Director of NIT Manipur to take all possible measures for smooth conduct of admission process and start of the classes of the first academic session.

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Item No. 6 Selection of Architect for making of Master Plan

The Board appreciated the Institute proposal for preparation of Master Plan and approved for inviting Expression of Interest incorporating the inputs, time frame for the preparation of the same, from reputed architect and agencies. In this regard, the Board suggested that the inputs regarding the preparation of the Master Plan may be finalized by convening meeting of the experts related to the matter.

Item No. 7: To consider the approval for setting up of Laboratories.

The Board reiterated the importance of imparting quality technical education to the students of NIT Manipur. Taking into consideration of the necessity, the Board approved the proposal of setting up of the laboratories of Physics, Chemistry, Basic Electronics, Computer Science and Engineering Drawing etc. and also requested the Director to take appropriate measures for construction of those laboratories. The Board also approved an amount of Rs. 65.00 Lacs for setting up of the proposed laboratories.

Item No. 8: To consider the approval of Syllabus and Academic Calendar 2010-2011 for first and second semester.

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Approval of Regulations (General) common to all degree programme