

Minutes of the 11th BOG
Meeting held on 4th July, 2018

MINUTES OF THE 11th MEETING OF THE BOARD OF GOVERNORS HELD ON 4th July, 2018

The 11th meeting of the Board of Governors of National Institute of Technology Manipur was held on 4th July, 2018 at the Conference Hall, BSE Investor's Service Centre, Aggarwal Corporate Tower, Rajendra Place, New Delhi – 110 008.

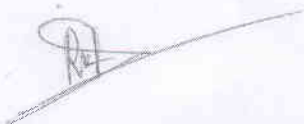
Shri Ashishkumar Chauhan, Chairperson of the BOG, NIT Manipur presided over the meeting.

The following members were present:

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| ❖ Shri Ashishkumar Chauhan
Chairperson, Board of Governors, NIT Manipur | : | Ex-officio Chairperson |
| ❖ Prof. (Dr.) Goutam Sutradhar
Director, NIT Manipur | : | Member |
| ❖ Shri Madan Mohan
Deputy Director General (Higher Education)
Department of Higher Education,
MHRD, Govt. Of India | : | Member |
| ❖ Shri Anil Kumar
Director (Finance), Department of Higher Education
MHRD, Govt. of India | : | Member |
| ❖ Prof. Vardaraj Bapat
SJM School of Management, IIT Mumbai | : | Member |
| ❖ Dr. Okram Ratnabala Devi
Associate Professor, Manipur University | : | Member |
| ❖ Dr. Mithun Roy (Senate Nominee)
Asst. Prof., Chemistry, Dept., NIT Manipur | : | Member |
| ❖ Dr. Mayengbam Sunil Singh (Senate Nominee)
Asst. Prof., Civil Engg. Dept., NIT Manipur | : | Member |
| ❖ Shri R.K. Lalit Singh
Registrar, NIT Manipur | : | Ex-officio Member Secretary |

Prof. Guru Prem Prasad, Dean (Academic Affairs), IIT Guwahati could not be present due to his prior engagement.

At the outset, Shri Ashishkumar Chauhan, Chairperson, BOG, NIT Manipur welcomed all the members and invited the Director and the Registrar to initiate the proceedings on the agenda items



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ITEM NO. 11.1: Confirmation of the Minutes of the 10th Board of Governors Meeting held on 7th Dec, 2017 at Conference Hall, NIT Manipur, Langol

The minutes of the 10th Meeting of the 10th Board of Governors Meeting held on 7th Dec. 2017 at Conference Hall, NIT Manipur, Langol was circulated to all the members and no comments were received. The minutes were confirmed.

ITEM NO. 11.2: Action taken on the decision of the 10th Board of Governors Meeting held on 7th Dec. 2017 at Conference Hall, NIT Manipur, Langol

The actions taken on various decisions of the 10th meeting of the BOG are as follows:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks
1	10.4	To consider approval of the format for Annual Performance Assessment Report (APAR) form for faculty and non-faculty members	The Board suggested to write to NIT Uttarakhand whose BOG had recently adopted APAR form for faculty and non-faculty members	As directed, a letter was sent to NIT Uttarakhand requesting to send their APAR format, which was approved by their BOG. NIT Uttarakhand has sent their approved APAR format and the same is placed as agenda No. 11.6	Noted & Approved.
2	10.8	Adoption of Modified Career Progression Scheme (MACPS) for Non-Teaching Staff as per 7 th CPC recommendations	The Board advised to put up the agenda again when the 7 th CPC for Non-faculty is approved	The 7 th CPC for non-faculty has been approved and the same is again put up as agenda item no. 11.11	Noted & Approved
3	10.18	Discussion of the report submitted by the team of officers	The Board recommended writing to the Home	Letter was sent to Home Ministry vide letter No.NITM.1/(22-	Noted & Approved

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	deputed by MHRD, Govt. of India regarding the incident that happened on 6/11/2017 at NIT Manipur	Ministry for deployment of CRPF permanently in the campus. The board also recommended delegating Associate Dean (Students Welfare) as the Security Officer and of forming a committee comprising of Non-local teacher and outside state students	Estt/BOG/2016/1307 dated 5 th Feb, 2018 for permanent deployment of CRPF at NIT Campus. Presently, CRPF personnel is deployed in the Campus.	
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ITEM NO. 11.3: To consider and approve the minutes of the 11th Finance Committee meeting held on 11th Finance Committee on 4th July, 2018 at 11:30 AM at Aggarwal Corporate Tower, Rajendra Place, New Delhi

The committee deferred till next meeting in August 2018 and to form a committee with external members and reproduce it in that meeting.

ITEM NO. 11.4: To consider and approve the minutes of the 9th Senate meeting held on 29th June, 2018 at 10:30 AM at Conference Hall, NIT Manipur, Langol

The minutes of the 9th Senate meeting held on 29th June, 2018 at 10:30 AM at the Conference Hall, NIT Manipur, Langol was noted/reported.

ITEM NO. 11.5: To consider and approve the minutes of the 10th Building & Works Committee meeting held on 29th June, 2018 at 1:00 -PM at the Conference Hall, NIT Manipur, Langol

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The BOG recommended that no new construction of building at Langol campus except only small pending under construction building and transportation Labs (80% completed) can be completed under the supervision of Institute Engineering cell.

ITEM NO. 11.6: To consider approval of the format for Annual Performance Assessment Report (APAR) form for faculty and non-faculty members

The BOG approved the format of APAR and directed to finish all the formalities by 30th of Sept., 2018.

ITEM NO.11.7 To consider and approve the Reporting and Reviewing Officers for Faculty and Non-Faculty for assessment of APAR from FY 2013-14

The committee approved to directly adopt the list of Reviewing and Reporting officers as done in NIT Uttarakhand.

ITEM NO. 11.8: Discussion on regularization of contractual employees

The BOG did not accept the proposal but recommended for fresh interview/advertisement for the vacant sanctioned posts.

ITEM NO. 11.9: Discussion on Additional requirement of sanctioned post as per student faculty ratio

The BOG advised to fill-up the vacant sanctioned positions first and then will look into it later.

ITEM NO. 11.10: To consider and approve the completion of recruitment of Non-Faculty posts which were advertised in 2010 and re-advertised in 2012

The committee directed to cancel the former advertisements and put up the new advertisement/ notification of the vacant sanctioned posts in the public domain (at least for one month in website) as per the new Recruitment rules.

ITEM NO. 11.11: Regularization of Faculty members who were appointed as Asst. Professor (on contract) Three Tier and have completed PhD degree

The Board approved to regularize the service of the following 2 faculty members who were appointed as Assistant Professor (on contract) under three tier flexible scheme in the pay scale of Rs. 15600-39100 + AGP Rs. 6000 after having awarded Ph.D degree with effect from original

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date of joining on contract basis. The regularization of such Assistant Professors was carried out as per the terms and conditions of the appointment letter and Recruitment Rule prevailing at that point of time.

A summary of the dates of appointment, joining etc. is as follows:"

Sl. no.	Name of Employee	Date of appointment	Date of joining	Date of Ph.D defence	Institution/University Awarding the PhD
1	Mr. Loitongbam Surajkumar Singh, Asst. Professor (on contract) – ECE Dept.	2 nd Dec, 2013	4 th Dec, 2013	26/12/2017	NIT Manipur
2	Mr. Benjamin A Shimray, Asst. Professor (on contract) – EE Dept.	2 nd Dec, 2013	3 rd Dec, 2013	16/02/2018	NIT Manipur

The above faculty members will be on probation for a period of one year from the date of defence/award of their theses/Ph.D.

ITEM NO. 11.12: Adoption of Modified Career Progression Scheme (MACPS) for Non-Teaching Staff as per 7th CPC recommendations

The BOG deferred and suggested to follow or adopt when the staffs are eligible.

ITEM NO. 11.13: To discuss the promotion case of Md. Amir Hussain, Junior Assistant to Senior Assistant

The BOG advised to form DPC after due vigilance clearance, performance certificate from his controlling officer and put up in the next meeting for recommendation.

ITEM NO. 11.14: To consider approval of the format for Annual Immovable Property Return (IPR) for regular employees

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The BOG approved the format for Annual Immovable Property Return (IPR) for regular employees as prescribed by Department of Personnel & Training (DOP&T), Govt. of India which has to be submitted on first appointment and thereafter yearly by 31st January of every year to the competent authority

ITEM NO. 11.15: Discussion on fixing the date of 5th Convocation, 2018

The BOG recommended holding the 5th Convocation on 28th Sept. 2018 at around 9.00 to 10.00 AM. The committee further recommended that next coming Convocation should be held during May or June.

ITEM NO. 11.16: Expert List for Selection Committee for recruitment of Non-Faculty

Registrar by position from IIT Guwahati, NIT Allahabad, NIT Durgapur, NIT Warangal, NIT Trichy, NIT Agartala and Finance officers by position from Tejpur University, Guwahati University, Jadavpur University, Hyderabad University & Jawaharlal Nehru University have been approved as experts for selection committee for recruitment of Non-Faculty.

ITEM NO. 11.17: Advertisement for the post of Registrar

The BOG approved the draft advertisement for the post of Registrar as per the latest Recruitment rules of NITs.

ITEM NO. 11.18: To approve Action Plan and Procurement Plan of TEQIP – III

The BOG deferred the item and directed to review and put up in the next BOG meeting.

ITEM NO. 11.19: To consider and approve the Annual Accounts for the FY 2017-18

The BOG recommended to conduct Special Audit and re-submit it in the next meeting to be held in August, 2018.

ITEM NO. 11.20: Flooding situation in NIT Manipur, Langol campus: Hydrological Analysis and its short term and long term mitigation measures

The BOG recorded/noted.


ITEM NO. 11.21: Enhancement of Salary of Contractual Staff

The BOG did not accept the proposal at this stage and suggested to put before the next extension of the contractual staff to the next BOG.

ITEM NO. 11.22: Any other item with the permission of the chair

1. With the permission of the Chair, the Director put up that whether interview can be done for short-listed single /lone candidate after an open national advertisement is done. The Director, Finance, MHRD, Govt. of India suggested that single/lone candidate can be called for interview as it was published/advertised in national level. The noting by the Legal Advisor, NIT Manipur was placed in the meeting which stated that lone/single candidate cannot be called for interview as per the ruling of the Hon'ble Supreme Court of India. So, No significant conclusion could be made. The BOG advised to place the Hon'ble Supreme Court order in the next meeting.
2. The BOG has recommended for rolling Advertisement to recruit Regular Faculty members.
3. With the permission of the Chair, FIR RC 3(A) 2016 – IMPH dated 29/09/2016 case registered against Shri L. Dorendro Singh, Asst. Registrar; NIT Manipur by Anti Corruption Bureau, Imphal, CBI was put up in the BOG. The BOG was apprised that MHRD vide its letter No.F.No.24-3/2016-TS.III dated 21/11/2016 asked institute what action it had taken against L. Dorendro Singh who is under the CBI investigation for possessing disproportionate assets. The institute communicated to MHRD that L. Dorendro Singh was divested of his normal duties and debarred from any committee's membership, handling of any files that may influence academic, administrative and financial matters. Whereas, Dr. S. Birendra Singh, former Director just before his retirement revoked earlier divested official work/assignments in favour of L. Dorendro Singh, Asst. Registrar with immediate effect vide Office Memorandum No.NITM.1/(7-Estt)/Order/2017-1539 dated 02/04/2018. The BOG was also apprised that the CBI investigation against him was going on in full swing as NIT Manipur staffs were called regularly many times to the CBI office, Imphal for seeking information related to the investigation.

The BOG recommended debarring Mr. L. Dorendro Singh from any committee's membership of the institute, handling from any files that may influence academic,

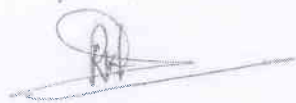


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administrative and financial matters, matters relating to leave of faculty and non-faculty and from accessing any NIT Manipur official emails and be kept status quo. As FIR was filed against L. Dorendro Singh for possessing disproportionate assets, CBI might have got ample evidences against him; therefore the BOG is of the view that this ground is sufficient enough to suspend him to keep him away from any sensitive administrative work of the Institute. After scrupulous and threadbare discussion and deliberation, the BOG recommended for suspension of Shri L. Dorendro Singh, Assistant Registrar after taking views from suitable legal advisor showing all documents (submitted in BOG meeting) and submit during the next meeting which will be held in August, 2018. In the meantime, he must be debarred from all official works and also from his sitting place till the CBI case is over.

The meeting ended with a vote of thanks to the Chair.



(R.K. Lalit Singh)

Member Secretary,

Finance Committee & BOG,

National Institute of Technology Manipur



(Ashishkumar Chauhan)

Chairperson,

Finance Committee & BOG.

National Institute of Technology Manipur